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CENTRAL LIBRARY**

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TRIBHUVAN UNIVERSITY CENTRAL LIBRARY

Annual Report

2023/2024 (2080/2081)

# TRIBHUVAN UNIVERSITY CENTRAL LIBRARY

65  
YEARS OF SERVICE



## Annual Report

2023/2024 (2080/2081)





**Editorial board :**

Mr. Sagar Raj Subedi, Mr. Lal Bahadur Chouhan,  
Mr. Bijaya Sharma, Mr. Sumit Maharjan and Mr. Yogesh Joshi

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Front cover : New Building of TUCL

Back cover: Top: Inauguration of the New Building of TUCL  
Middle: Members of Library Development Committee  
Bottom: Existing Building of TUCL

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**OFFICE OF THE RECTOR**  
Kirtipur, Kathmandu, Nepal



March 19, 2025

### MESSAGE OF BEST WISHES

It is my great pleasure to share my best wishes to Tribhuvan University Central Library for its incessant hard work to bring out this Annual Report 2025. The report is a source of valuable information about the overall activities and services provided by the TUCL in the year 2023/24 . Availing and increasing the e-resources such EBSCOhost with RemoteXS, NepJOL, JSTOR Project MUSE and e-books have made significant contribution to the researchers & scholars of TU and beyond. The effective digitization of TU manuscripts, archives, rare books, dissertations, journals, and numerous other valuable documents is trying to meet the needs and expectations of professors, researchers, students, and common readers. Also, the anti-plagiarism software availability in the Central Library has also been fostering the Quality and authentically of academic publications in Nepal.

Similarly, the conventional card catalogue system has been converted into digital database system. The Local Data Repository has also developed in digital form, and reaching out the research wings of other universities of Nepal are the other important initiatives of the TUCL. The TUCL is also trying to implement other ICT facilities and software appliances to speed up the overall reading-learning process.

At the end, I would like to express my sincere thanks to the TUCL team for publishing this issue ( 2080/81 ) and wish them luck in their future achievements.

Thank you.

.....  
Professor Khadga K.C., PhD  
Rector



## Few Words



It is with great pleasure that we present the Annual Report for the Fiscal Year 2023/24 A.D. (2080/81 B.S.). As in previous years, the library has continued to make significant steps in various areas of library development at Tribhuvan University and within the broader library sector. The library is now open 24 hours at its annex building, while the main building operates for 13 hours daily, from 6:00 AM to 7:00 PM. Some of the library sections, including ISBN, E-library, Nepjol, Antiplagiarism, and Information Technology, have been relocated to the new building.

We had productive meetings with the National Police Academy, where we launched the TUCL e-library service, and were honored with a Certificate of Appreciation at a special ceremony. Additionally, we met with the Tibet International Culture Exchange Association, who generously donated books for our China-Tibet Collection. We also participated in a speaking program on Sustainable Development Goal 4: Education, held at the Secretariat of the Constitutional Assembly.

Tribhuvan University Central Library (TUCL) chaired the General Assembly of NELIC once again this year. On the occasion of the 17th Library Day, TUCL organized an interaction program, where Prof. Dr. Kundan Aryal, Head of the Department of Mass Communication at TU, and Mrs. Lila Naychai, Head of Library and Information Science, delivered presentations. We also gathered suggestions from former librarians, senior library staff, and Associate Professors of Library and Information Science, as well as engaged in discussions with professional library staff from our constituent campuses.

The library has launched a Reference Membership program for users who study at the library for the full day. The ISBN service is now fully operational online. A major achievement for the library and for Tribhuvan University was the inauguration of the new Central Library building. This milestone was marked by a joint inauguration ceremony by Indian Foreign Minister Dr. S. Jaishankar and Nepali Foreign Minister N.P. Saud.

A dedicated study area has been created for faculty and students of Tribhuvan University.

This year saw remarkable progress in fostering relationships with several institutions. The exchange and collaboration of e-resources with institutions such as Nepal Open University, the National Police Academy, and Madan Bhandari Science and Technology University have been exemplary in promoting the e-library. The re-amendment of the Anti-Plagiarism Rules from 2076 to 2080 resulted in the distribution of the iThenticate software to all constituent campuses and offices, with the Central Library overseeing its management.

The newly appointed Vice Chancellor of Tribhuvan University, Prof. Dr. Kesharjung Baral, visited the TU Central Library on his first day, followed by a visit from Mrs. Sumana Shrestha, then Minister of Education, Science, and Sports of Nepal. We were also visited by a team from the World Bank. As part of our ongoing efforts to enhance our e-library, we renewed the Plagiarism Software, Remotex Software, and subscribed to the EBSCOhost database, following the same procedures as last year.

To promote library services and advocate for e-resources, I, along with Library Officer Mr. Bijaya Sharma, visited several campuses, including Ramswarup Ramsagar Multiple Campus in Janakpur, Mechi Multiple Campus in Chandragadi, Jhapa, and some community colleges in the Mechi region. I also participated as a resource person in a training program at Ghodaghodi Multiple Campus, Kailali.

The publication of this Annual Report has been a collective effort, and I would like to express my sincere gratitude to Prof. Dr. Khadga K.C., Rector of Tribhuvan University, for his message in this report; Mr. Bijaya Sharma, Library Officer, for his continuous support; Mr. Sumit Maharjan for his assistance with arrangements; Mr. Yogesh Joshi, Technical Assistant, for his contribution to data and statistics; and to all the staff members who contributed to the successful publication of this report.



.....  
**Sagar Raj Subedi**

A. Chief

Tribhuvan University Central Library (TUCL)

Kirtipur, Kathmandu, Nepal

## Acronyms / Initials used

ADB	=	Asian Development Bank
AGORA	=	Access to Global Online Research in Agriculture
ARDI	=	Access to Research for Development and Innovation
CDLIS	=	Central Department of Library and Information Science
CIP	=	Cataloguing-In-Publication data
COAR	=	Confederation of Open Access Repositories
DOAB	=	Directory of Open Access Books
DOAJ	=	Directory of Open Access Journals
EIFL	=	Electronic Information For Libraries
HINARI	=	Health Inter Network Access to Research Initiative
HOD	=	Head of the Department
ICIMOD	=	International Centre for Integrated Mountain Development
IFLA	=	International Federation of Library Associations and Institutions
ILS	=	Integrated Library Software
INASP	=	International Network for the Availability of Scientific Publications
ISBN	=	International Standard Book Number
LOC	=	Library Of Congress
MLIS	=	Master of Library and Information Science
NDLI	=	National Digital Library of India
NeLIC	=	Nepal Library and Information Consortium
NepJOL	=	Nepal Journals Online
OA	=	Open Access
OARE	=	Online Access to Research in Environment
OPAC	=	Online Public Access Catalogue
RECON	=	Retrospective Conversion
SAARC	=	South Asian Association for Regional Cooperation
TU	=	Tribhuvan University
TUCL	=	Tribhuvan University Central Library
UGC	=	University Grants Commission
UN	=	United Nations
UNDP	=	United Nations Development Programme



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# GENERAL INFORMATION

## 1.1 Historical Overview :

Tribhuvan University Central Library (TUCL), the biggest library in Nepal, was established in 1959 AD (2016 B.S.) in Tripureshwor, Kathmandu with a meager collection of a few hundred books shelved in two rooms. After 3 years of its operation, another public library, which was established in the same year i.e. in 1959 in the name of 'Central Library' at Lall Durbar with the support of Nepal government and USAID, was merged into the T.U. Library with 15,000 books and 15 employees. TUCL is the biggest library in Nepal not only in terms of collection and e-resources but also in the number of its clientele, professional workforce, study areas it covered and varieties of services rendered and so on. When the construction of a new library building at the University Campus in Kirtipur was completed in 1967 (2024 BS), all the collections of Tripureshwor and Lall Durbar were moved to the current location in Kirtipur. After the 'New Education Plan' in 1974 (2030 B.S), the 'T.U. Library' was renamed as '**Tribhuvan University Central Library**' on 4<sup>th</sup> of Poush 2030 as recommended by the then Tribhuvan University Technical Committee. The new Building of TUCL is inaugurated on 5<sup>th</sup> Jan 2023 (Poush 21, 2080) and some of the sections are running from the new building and we are going to start RFID circulation system from new Library.

## 1.2 Present Status :

With the ever-increasing collection, as already said above, it has now become the biggest library in the nation with over 4,47,078 volumes of documents comprising mostly textbooks, reference books, theses/ dissertations, audio books, old manuscripts, T.U.'s archival materials and back volumes of the bound periodicals. Even though TUCL is an academic (University) library, keeping in view of the necessity and requests from all type of knowledge seekers, it also renders services to the government ministries, foreign researchers, diplomatic missions and even to the public communities.

Since 2000, TUCL has been designated as the national authorized agency for **ISBN** (International Standard Book Number) to distribute ISBN

numbers to the writers and publishers for their forthcoming new books. Likewise, since 1964, TUCL has been working as the **United Nations' Depository Library** for Nepal. Similarly, since 2009, the Library has also started distributing **Cataloguing-In-Publication** (CIP) data to the Nepalese publishers. Likewise, since 2007, TUCL has been working as the **Manager of NepJOL** (Nepal Journals Online) [www.nepjol.info](http://www.nepjol.info) database being hosted by Ubiquity press, UK. TUCL had also had the honour of publishing **Nepalese National Bibliography** (NNB) from 1981 to 2005.

TUCL has started KOHA integrating library software since 2010 for providing library automation service. It offers a full-featured integrated library functions including OPAC, Circulation, Cataloguing and Administration components. TUCL is also the main hub of e-library portal in Nepal. It has subscribed, compiled and maintained e-resources for research community providing the e-resources service to all the end users. TUCL has also been working as an operational centre for Anti-plagiarism software service at TU.

### 1.3 TU Library Development Committee:

In order to establish, run, develop, and ensure smooth operation of the libraries in TU's various institutes, research centers, constituent campuses and the affiliated colleges, there is a provision of a high level '**Library Development Committee**' (LDC) under the Rules and Regulations of TU. This Committee consists of 25 members chaired by the Rector of TU. The committee is formed by the Vice Chancellor on the recommendation of the Rector for a tenure of 3 years. The chief librarian of TUCL serves as the Member-secretary of the committee and TUCL as the secretariat.

The committee is formed as follows:

Rector	Chairperson
Deans of all faculties	(9) Member
Directors of Research Centres	(4) Member
Director, T.U. Curriculum Devt. Centre	(1) Member
Representatives from the Central Departments' HoDs	(3) Member
Representative Campus chiefs from the Constituent Campuses	(2) Member
Representative Campus chief from the Affiliated Campuses	(1) Member
Library expert from outside Tribhuvan University	(1) Member
Library experts from inside Tribhuvan University	(2) Member
Chief Librarian, Tribhuvan University Central Library	Member Secretary

The meeting of the Library Development Committee is held according to the rules of TU. The list of the current Library Development Committee members is given in the appendix.

## 1.4 Library Special Committee:

Under the umbrella of the T.U. Library Development Committee, there is a 'Library Special Committee' formed by the Rector to help the Library Development Committee (LDC) in executing policies and plans formulated by LDC. This committee has 7 members as listed hereunder:

Rector	Chairperson
From among the Deans	(1) Member
From among the Directors of Research Centres	(1) Member
From among the HoDs of the Central Depts, Kirtipur	(2) Member
Library experts from inside Tribhuvan University	(1) Member
Chief Librarian, T.U. Central Library	Member Secretary

The meeting of the Library Special Committee is held twice a year or whenever it is felt necessary.

## 1.5 General Objectives :

The main objective of TUCL is to support the academic curricula of Tribhuvan University. Specific objectives include:

- To fulfill the teaching-related and research needs of the University,
- To provide materials both in conventional and electronic formats and to furnish an environment conducive for study and research,
- To promote information literacy, readership and life-long learning,
- To preserve the intellectual heritage of the nation,
- To promote resource sharing, networking and exchange of documents and databases,
- To help develop libraries and promote scholarly standards, guidelines and practices,
- To promote professional expertise in information management and to conduct trainings for the staff of TU's constituent college libraries,
- To provide documentation and information services and to bring out relevant publications,

## 1.6 Functions :

To achieve the above objectives, TU Central Library performs the following major functions:

**(1) Collection Development**

**(2) Technical processing**

**(3) Membership distribution**

**(4) Circulation of documents**

**(5) Periodicals management**

**(6) Maintenance of collection**

**(7) Reference service**

**(8) ICT Application and service**

- E-mail / Internet / CD database service
- In-house database maintenance & service
- Online database subscription & service
- Anti-plagiarism software management and operation service

**(9) Preservation** (Binding / Microfilming / Digitization)

**(10) Linkage and Networking**

- UN Repository service
- ISBN National agency & services
- NepJOL (Nepalese Journals Online) hosting and maintenance
  - - MOU with Asian Development Bank (ADB)
  - - MOU with National Digital Library of India (NDLI)
  - - MOU with like-minded institutions.

**(11) Library Promotional Programs**

- User education / Orientation
- Professional advancement programmes (Trainings, Seminars/Workshops etc.)
- Promotion through Mass media (Press meet, Interviews, Articles publication etc.)
- Publications (Brochures, Annual reports, Periodical lists, Bibliographies, Website etc.)
- Formulation of library policies

**(12) Outreach programs** (Helping other libraries, promoting TU-CL's services...)

## 1.7 Staff Strength :

There are professional, semi-professional and other supporting staff to carry out the above functions. Even though there is a provision of 91 different positions approved by T.U., at present, only 33 employees have been working and the remaining posts have remained vacant and will probably be fulfilled in the next f/y. The professional staffs have the qualification of MLIS (Master's degree in Library and Information Science) or at least B.Lib.Sc. (Bachelor's degree in Library Science). The Semi-professional staff has at least some type of short-term library trainings or technical experience. The number of staff working in TUCL at present is given hereunder.

**Table 1 : list of staff in the F/Y 2023/24**

Professionals	5
Section officers	2
Semi-professionals	15
Administrative	3
Technical (IT)	1
Driver	1
<u>Office Attendants</u>	<u>6</u>

**Total = 36**

In order to meet the ever-increasing demands of the users, the library has taken the help of volunteers. (Please see the Appendix for the list of library staff members and volunteers.)

## 1.8 Library Hours :

The library is committed to serving its community with accessible resources and services. Our standard hours of operation are:

**Table 2 : Library hours**

Season	Day	Opening Time	Closing Time
<b>Summer</b>	Sunday to Friday	6:00 AM	7:00 PM
	Saturday	10:00 AM	5:00 PM
<b>Winter (Nov. - Jan.)</b>	Sunday to Friday	6:00 AM	6:00 PM
	Saturday	10:00 AM	4:00 PM

To expand reading facilities and extend reading hours, the library has constructed additional reading rooms adjacent to the main library, which are available around the clock.

**Note:** The library is closed on public holidays. Any changes to regular hours will be promptly communicated via our website and notice boards.

## MAJOR ACTIVITIES

### 2.1 Collection Development :

Tribhuvan University Central Library has a collection of about 4,51,831 volumes of documents, of which most are books. The acquisition section of the library collects the documents by means of purchase, gift and as repository. During the f/y year 2023/24, the library has added 12,039 documents as listed in the following table.

**Table 3: Books and other materials received in the F/Y 2023/24**

Reading Materials	Purchase	Gift	Total
Books	1,246	3,651	4,897
Ph.D./ M.Phil /Master theses & Dissertations (Electronic format)	-	4,324	4,324
Ph.D. Theses (Print format)	-	140	140
From ISBN depository	-	2,818	2,818
<b>Total</b>	<b>1,246</b>	<b>10,793</b>	<b>12,039</b>

#### 2.1.1 Collection Development by Purchase :

In the beginning of the new fiscal year, TUCL sends circulars to all the Central departments of T.U. in the University Campus and other campuses to recommend textbooks, reference books, and journals suitable to their curriculum. Based on the recommendations from the Heads of different Departments, TUCL places orders to the local vendors enlisted in the Tribhuvan university central office register. Normally, TUCL purchases at least 2-5 copies of each title depending on the number of students enrolled in each central department. Thus considering the recommendation of the respective department heads, students, and library users, TUCL proceeds to purchase the books needed for the departments. The library record shows that 1,246 books were purchased during the last fiscal year 2023/24, as shown in the above table.

### 2.1.2 Collection Development by Gift :

TUCL receives books and other documents from various national and international organizations and persons as gifts. Being the only repository library in Nepal for the publications of the United Nations, TUCL has been receiving the publications of the UN and its agencies regularly. Last year, TUCL received documents from the UN and its agencies, other organizations and various persons.

TUCL received altogether 8,115 numbers of documents as gifts including books, CDs, theses , etc. Similarly, TUCL received 2,818 books in the ISBN section as ISBN depository copies. TUCL receives 2 copies of each title of the book that are assigned ISBN numbers. In addition to these repository gifts, TUCL accepts books, journals and other audio-visual materials as gift provided that the materials are in good condition and useful to the readers.

**Table 4: Major donors of books in the F/Y 2023/24**

S.N.	Main book donors	Type of documents	Copies
1	Ministry of Peace and Reconstruction of Nepal	Books	1,202
2	Office of the Prime Minister and Council of Ministers	Books	80
3	Ministry of Forest and Environment, Dept. of Plant Resources	Books	28
4	National Statistics Office	Books	22
5	National Foundation for the Development of Indigenous Nationalities	Books	58
6	Hubei Zhongtu Changjing Culture Media	Books	362
7	Changwen Publishing House	Books	56
8	United Nations (UN)	Books	15

TUCL does not only receive different document from various resources. It has also the scheme of donating its collection to other school and public libraries.

**Table 5: Books donated by TUCL and the name of Recipient institutions in the F/Y 2023/24**

S.N.	Date (B.S.)	Institution's name	copies
1.	2080/04/14	Bhawani Secondary School, Bajhang	136
2.	2080/04/24	Siraha Library, Siraha	77
3.	2080/05/18	Kalighat Pustakalaya, Bhaktapur	39
4.	2080/09/24	Udayaman Janjagrit Club, Arghakhachi	195
5.	2080/10/16	Kalighat Pustakalaya, Bhaktapur	118
6.	2080/11/9	Gyan Jyoti Secondary School, Gorkha	134
7.	2080/11/19	Shristi Nepal Sudhar Kendra, Lalitpur	171
8.	2080/12/14	Budhanilkantha School, Kathmandu	70
9.	2080/12/25	District Police Office , Udayapur	40
10.	2080/12/28	Jagaradh Yuwa Club, Sunsari	56
11.	2081/01/24	Seti Gaun Multiple Campus, Baitadi	91
12.	2081/01/29	Federation Of Nepali Journalists, Pokhara	42
13.	2081/02/19	Jana Priya Secondary School, Bardiya	49
14.	2081/03/19	Madi Campus, Chitwan	69

### 2.1.3 ISBN Depository collection:

TU Central library has also been serving as the ISBN (International Standard Book Number) National Agency for the last 24 years i.e. since January 2000. To get an ISBN one has to fill in a form provided by the library or can be downloaded from the library's website. TUCL has also been providing ISBN online service since 15 June 2020 (Ashar 2077 B.S). A fee of NRs.300/- for processing purpose has to be paid for each title. ISBN is issued immediately after the submission of the form. Two copies of each title of a published book have to be submitted to the TUCL for maintaining ISBN depository collection. Over 49 thousand books have been added to this collection so far. during the last fiscal year 2023/24, altogether 2,834 new books were added to the ISBN collection. The table below shows the condition of ISBN distribution and book registration in F/Y 2023/24

**Table 6: ISBN Distribution and Book Registration in the F/Y 2023/24**

Month	Online Distribution	Offline Distribution	Total Distribution	Book Registration
Srabhan	121	214	335	186
Bhadra	133	157	290	111
Ashwin	195	186	381	322
Kartik	63	110	173	0
Mangsir	133	133	266	614
Poush	133	105	238	276
Magh	168	171	339	233
Phagun	135	170	305	131
Chaitra	182	133	315	231
Baishakh	168	197	365	210
Jestha	197	156	353	379
Ashadh	202	102	304	141
Total	1,830	1,834	3,664	2,834

## 2.2 Audio-Books for the VIPs :

In order to serve the **Visually Impaired Persons** (VIPs), T.U. Central library has a separate section of Audio books in MP3 digital audio format. The collections are mainly in Nepali language. The number of Audio-books acquired in this section is as shown in the following table:

**Table 7: Genre and the number of Audio-books acquired**

S.N.	Genre	Added this year	Total numbers	Users benefitted
1	Novels	11	150	This year altogether <b>47 Visually impaired Persons (VIPs)</b> are benefitted from this section
2.	Stories	4	93	
3.	Reference book	3	27	
4.	Religious /Spiritual	4	19	
5.	English books	-	26	
6.	Course books	-	73	
7.	Essays	2	15	
8.	Plays	-	21	
9.	Hindi language books	19	36	
10.	Speeches & Rhetorics	-	7	
11.	Travelogues	3	7	
12.	Legal documents	1	20	
13.	Autobiography/Memoires	-	2	
	<b>Total</b>	<b>47</b>	<b>496</b>	

## 2.3 Periodicals Management:

TU Central Library has a large collection of Journals, Magazines and Newspapers published in Nepal and abroad. For example, we have the collection of **Gorkhapatra (गोरखापत्र)** and **The Rising Nepal** since 1969 (2025 B.S.). Similarly, the library has a collection of other Nepali daily newspapers viz. **Kantipur, Samacharpatra, Nepalipatra (कान्तिपुर, समाचारपत्र, नेपालीपत्र)** and many other Nepali and foreign magazines and journals. These periodicals are collected through subscription, gift and are maintained in hard-bound formats month wise / year wise depending on the frequency of their publication.

At present, the periodical section has 32,668 back volumes of journals ranging over 400 titles of Nepali and foreign publications. Similarly, there are 6,905 bound volumes of Newspapers. The library has the following expensive journals in its possession:

- Biological Abstract (1951- )
- Earth and Planetary Science Abstract (1997-2001)
- Journal of Organic Chemistry (1956-1974, 1976-77, 1984, 1986-87, 1992- )
- Mathematical Review (1958-1986, 1992-2001)
- Physics Abstract (1976-1981, 1987-1998)
- Chemical Abstract (1918-1981)
- Geological Abstract (1997-2001)

The following tables show the general statistics of the subscribed as well as other periodicals that were received as gift:

**Table 8: Number of Periodicals received as Gift and Subscription**

(a)

Nepali (Purchase)	English (Purchase)	Nepali (Gift)	English (Gift)	Total
Titles : 12 Vols. : 129	Titles : 2 Vols. : 22	Titles : 86 Vols. :336	Titles : 52 Vols. : 122	Titles: 152 Vols.: 609

(b)

Foreign journals	Nepali Newspapers (Purchase)	English Newspapers (Purchase)
<b>Gift</b> Titles : 22 Vols.:65 <b>Purchase</b> Titles : 1 Vols.:52	<b>Dailies:</b> Titles : 13 Vols. : 3615 <b>Weeklies:</b> Titles : 7 Vols. : 86	<b>Dailies</b> Titles : 4 Vols : 1,183

## 2.4 Technical Processing :

Technical processing is behind the screen job that is performed by professional librarians with assistance from para-professionals. It includes classification, cataloguing, computer database maintenance, spine labeling, end processing, etc. Once the books and other educational documents are received from the library's acquisition section, the technical processing begins until they are shelved subject wise/section wise corresponding to the class numbers assigned to each of them. The technical section of the library performs a series of tasks as mentioned above to ease in shelving subject wise systematically to enable the readers to locate the books with ease. In this process, books are grouped subject wise i.e. each title is assigned a special shelving sequence number (classification number) indicative of its thought content (which is derived from an international standard tool).

Bibliographic information of each title (book) is entered into the library's in-house computer database and at the same time catalogue cards are prepared for each title of books, spine labels bearing the classification numbers printed on them are prepared and affixed to the spine of each book. Other necessary supportive works are also done, and, after the technical process is done, the books are sent to different sections that are indicated with initial letters on the top of spine labels. The different sections maintained in the library are as follows.

<i>AS: American Studies</i>	<i>R: Reference</i>
<i>CS: Close section</i>	<i>Rare: Rare; Manuscripts; T.U. Archive and other rare documents;</i>
<i>N/NC: Nepal Collection</i>	<i>UN: United Nations</i>

<i>T: Text Books</i>	<i>P: Periodicals</i>
<i>N/NC : Nepal Collection</i>	<i>UN: United Nations</i>
<i>D: Dissertation and Theses</i>	<i>SC: Single Collection</i>
<i>JS: Japanese Studies</i>	<i>CS: Chinese Studies</i>
<i>SN: Shanti Narayan Collection</i>	

The library has conventional catalogue cards as well as computer database. The electronic database are accessible through the OPAC (Online Public Access Catalogue) and terminals to access them are installed at different locations inside the library. Now, over 1,56,000 title records are available on the OPAC system; website: <https://tucl.tu.edu.np>.

The books and other documents that are very costly, historically significant and that are not easily available in the market are categorised as 'Rare books' and are organised in a separate section. Some of the important rare books are given in the Appendix.

**Table 9 : Technical Processing Done in f/y 2023/24**

<b>Collections/Sections</b>	<b>Volumes</b>
Japanese Studies	1
Closed Section	303
General Collections	3,096
General NC	158
ISBN	3,188
Nepal Collections	338
Rare Collections	4,
Reference Collection	52
Singh Collection	0
Text Book Collections	5
Theses and Dissertations	127
UN Collections	14
<b>Total</b>	<b>7,286</b>

## 2.5 Users Service Served :

Being the biggest library in Nepal, and having the largest collection, the library users are increasing every year. TUCL has been serving the faculty members, students, research scholars and staff of TU Kirtipur-based various central departments and offices. The faculty members, students, staff and research scholars are the frequent users of the library.

## 2.6 Library Membership :

TU Central Library provides membership to teachers, students, research scholars and administrative staff of Central Departments of T.U. Kirtipur. Similarly, it also provides membership to the permanent teachers of all TU colleges in Kathmandu Valley. In addition, the library offers private, temporary and reference membership to the persons seeking membership on recommendation of their employing organizations in Nepal. Even foreigners can become members of the library upon showing their Visa and/or other valid documents. Following are the general rules and guidelines for library membership:

- Contract teachers in the University Campus need to deposit Rs.1,500 (refundable)
- Students must get a recommendation from their respective departments to renew their membership every semester.
- Students from those departments that have a compulsory provision to submit thesis should produce a recommendation letter from their respective departments as a proof of their eligibility for membership.
- For Reference membership one must present the copy of citizenship card.

Any Nepalese citizen can be a private member of the Library. For non-Nepalese nationals, they should produce an official recommendation letter from their employer or a photocopy of their valid passport and a refundable deposit of NRs 3,000/- (Three thousand). For Nepali nationals, refundable deposit charge is Rs.1,500 /-

There is also a provision of temporary and reference membership. If an individual wants to use the Library resources for a few weeks only, s/he could be granted a temporary membership. If an individual wants to use the library resources for more than a month, they can get reference membership. The temporary membership fee is NRs.100/- for a period of 15 days. Likewise, the reference membership fee is NRs. 600 for six

months and NRs. 1,000 for one year. Separate amount is fixed for the card.

This membership grants students the privilege of studying within the library building, as well as access to study rooms. It is designed to provide a quiet and resourceful environment for academic work and research

**Table 10 : Membership Distributed in 2023/024**

Categories	No of members
Students	1,261
Teacher	18
TU Staffs	10
Private & Foreign Students	67
Ph.D. Scholars/M.Phil.	174
Reference	2,020
<b>Total</b>	<b>3,580</b>

The above membership statistics shows that 3,580 persons were enrolled as new members of the library during the fiscal year and per month average were 298.

**Clearance certificate:**

During the reported F/Y altogether 1,902 (including master's degree students of TU) and 60 PhD Scholars of TU were given clearance certificates.

**2.7 Circulation Service and Provision of Loan :**

Book circulation is the main service provided by TU Central library to its members. It includes books lending and other services rendered by the Circulation section, Text books section, Reference book section, Nepal collection section and Periodical section. Each member is entitled to get the following privileges to borrow books from TU Central Library based on his/her membership type:

**Table 11 : Privilege and Conditions of Book Loan**

S.N.	Types of membership	Books allowed	Period of loan
01	University Campus teachers	7 books	90 days
02	Other TU Campuses in Kathmandu Valley	3 books	90 days

03	Research scholars	4 books	90 days
04	Contract teachers	4 books	90 days
05	Students of the University Campus	2 books	3 weeks
06	Administrative staff of TU Central Office	2 books	3 weeks
07	Private members	2 books	3 weeks
08	Temporary and Reference members	Can't borrow, can use books inside the library only	

**Table 12 : Statistics of Circulation Section (2023/24)**

Book Circulation	Numbers	Average per month
First time loan	6,182	515
Renewed for loan	4,926	410
Returned from Members	6,186	515

**Other interesting facts and figures of the Circulation section :**

**a. Most frequently checked-out book of the year:** Quantam mechanics, Barcode number: 165833, Call number 530.12 Ag81q. The circulation statistics shows that this book was checked-out 124 times in the reported f/y.

**b. Most frequent user (PhD):** Lila Devi Sharma, card No. 8866, borrowed/Renewed/Returned 37 times in the reported f/y.

**c. Most frequent user (M.phil):** Rabin Maharjan, card No. 16144, borrowed/Renewed/Returned 38 times in the reported f/y.

**d. Most frequent user (Student):** Abiral DC, Central Dept. of English, card No. 16493, borrowed 86 times in the reported f/y.

**e. Most frequent user (Teacher):** Radhika Devi Guragain, Central Department of Nepali, Card No.3993, borrowed 43 times in the reported f/y.

**f. Most circulating book :** Quantam Mechanics, author: Agarwal, B.

**K. Item call number:** 530.15 Ag15q, Barcode: 153711 has the most circulated book in the reported f/y.

**g. Fines collected:** NRs. 54,030/- (Fifty four thousand thirty). has collected in the year.

## 2.8 Special Collection and Services:

Depending on the rarity, historical significance, cost, and other uniqueness of some reading materials, TU Central library has been maintaining special collection sections that are meant to be preserved and can be used for special purpose only. The documents of these Special collection sections can be consulted inside the library. If anyone wants to have copies of the documents kept in this section then there is a provision of photocopying in the library. These special collections are as follows:

**Table 13 : Special Collection with Number of Books :**

S.N.	Special collections	Total No. of books/reports etc.
01	American studies section	1,300 volumes of books (initiated in March, 1997)
02	Dissertations and Theses collection section	23,137 volumes of Dissertations and Ph.D. Theses
03	Japanese studies section	Initiated in Feb. 2005 with 300 volumes, now, added more than 1,300 volumes
04	Manuscripts Rare books collection	773 books and documents
05	Nepal collection	More than 52,520 volumes collected.
06	Reference collection	More than 30,359 volumes collected.
07	Singh collection	A total of 5,000 books (donated by late General Singh Shamsher)
08	Textbooks collection	23,125 volumes
09	United Nations' Depository Collection	Established since 1964, there are over 30,266 volumes
10	Audio books collection for the Visually Impaired persons (VIPs)	496 titles
11	Trans-Himalayan Corner (Chinese books / Bilingual)	764 books
12	Shanti Narayan Collection	1670 books
13	Indian Corner	above 200 books

### **2.8.1 The Nepal Collection Section :**

'Books on Nepal' published within and outside the country; 'Books by Nepali writers' as well as 'Books in Nepali language' have been kept in this section. Similarly, a 'Close section' for Nepali, English and Newari rare books have also been kept here. Nepal collection has maintained a separate print collection of Master's level dissertations/PhD. theses. More than 52,520 volumes of documents have been kept in this section

### **2.8.2 Textbook Collection**

23,125 text books, over 1,000 Old question papers and over 300 syllabuses/Syllabi have been kept in this section

### **2.8.3 Manuscripts Rare books collection**

TUCL has a separate collection of more than 773 titles of manuscripts in different languages like: Sanskrit, Nepali, Pali, Newari, Kiranti , etc. The subject coverage is Buddhism, Hinduism, Ayurveda, History, Culture, Yoga, Philosophy, Worship and Prayers, , etc. Some of them are said to be 200 years old. The library has taken appropriate measures to digitize the manuscripts for the purpose of preservation as well as for use.

### **2.8.4 Reference Section :**

The Library has a very good collection of Reference books. The Reference section of the library houses more than 30,359 multi-volume books having referral value. Some of the categories of Reference books kept in this section are General Encyclopedias, Subject Encyclopedias, Dictionaries, Bibliographies, Atlases, Statistical books, Biographical dictionaries, Handbooks, Manuals, Annual reviews , etc.

## **2.9 Additional Services :**

Tribhuvan University Central Library (TUCL) provides several additional services to support students, researchers, and faculty. These include.

### **2.9.1 CIP Distribution Service :**

CIP (Cataloguing-In-Publication) is the bibliographic data record created for each book. It looks like a card catalogue and is created and distributed by an authorized library for a book prior to its publication. It appears printed on the verso (back) of the title page. In Nepal, CIP was first initiated by TU Central Library in 2008 June/July (Ashadh 2065 B.S.) and was started to be distributed regularly since 2009. (In USA, it is distributed by the Library of Congress).

### **2.9.1.1 Procedure of Getting a CIP :**

As soon as a book is made ready to get printed, the writer / publisher submits its dummy copy to the authorized library to obtain a CIP. Then the library prepares a CIP in card catalogue format and is distributed to the publisher/writer in pdf file. After receiving the CIP in pdf file, the publisher gets the CIP printed on the verso of the title page. Most often CIP and ISBN are obtained at the same time and in Nepal both of these processes are done by TU Central Library. The CIP system saves the time of catalogue librarians as well as maintains uniformity in cataloguing process of various libraries having the same book and it also standardizes the published book.

### **2.9.2 Photocopy Service :**

To facilitate the users in using rare books, reference books and other documents, the library has been providing photocopying service at subsidized rates.

### **2.9.3 Reading Room Service on Holidays :**

Even though the library's opening hours is 13 hours every day (from 6:00 a.m. to 7:00 p.m.), the annexed long hut/shed outside the main library building is kept open every day for 24 hours. This service has helped the students staying in the vicinity to come to the library to prepare for their exams and other research works. .

## **2.10 E-resources / In-House Databases / I.T. Service :**

Due to the availability of internet connectivity through personal gadgets such as mobile phones, iPads, Tablets etc. and WiFi facility, the number of internet users has gradually been declining. The members come exclusively to use the e-resources databases to search journal articles and to search library databases.

### **2.10.1 Subscribed Journals Databases :**

The E-resources section of TUCL provides services of national and international electronic databases. While establishing an effective online library service, we have subscribed to the EBSCO host database with remote access facility. These databases have been made available to the teachers and research scholars of TU's Constituent colleges and Central departments Kirtipur. Other like-minded institutions too can take benefit of these databases under certain conditions.

Likewise, TUCL has also subscribed to JSTOR and Project MUSE databases through NeLIC (Nepal Library and Information Consortium). Along with these databases, there are other databases that are available free of cost. For more information, please visit the site: < <https://tucl.tu.edu.np>>

### 2.10.2 NepJOL (Nepal Journals Online) :

Nepal Journals Online (NepJOL) is a unique online e-resource database created and maintained by TUCL in collaboration with INASP, UK. Created in 2006 and launched in 2007 there are altogether 427 Nepalese indigenous journals that have been enlisted in this NepJOL system. Every year, the emerging journals as well as other established ones seek to get enlisted in this online system. The editors of these Nepalese journals were trained by the experts from INASP, UK. The journals are from the diversified fields such as medical science, social sciences, Hydrology, Physics, Agriculture , etc. The complete list of the online journals in the NepJOL system is given in the appendix of this report. For more information and to access the journals, please visit <https://www.nepjol.info/>.

**Table 14 : Statistical Representation of NepJOL Activities :**

Total NepJOL titles	427
Total table of contents	3,281
Total number of articles available (full text)	42,147

### 2.10.3 Nepal Theses Database :

TUCL has developed Nepal Theses database. For this, all Ph.D. theses, M.Phil theses and Master's degree dissertations submitted to the colleges, departments, deans' offices, to other Universities of Nepal as well as the theses submitted by Nepali scholars in foreign Universities are collected and uploaded and are made available through the TUCL's e-library service. There are altogether 2,376 Ph.D and M.Phil. theses and 29,809 titles of dissertations (OPAC). This year, altogether 3,007 titles of theses/dissertations were uploaded ([elibrary.tucl.edu.np](http://elibrary.tucl.edu.np)). By now, the total number of uploaded theses has reached 20,625.

## 2.11 Preservation :

In addition to Collection, Organization and Dissemination functions, TU Central library has also been carrying out the fourth necessary function of a good library, that is to preserve its invaluable documents for the

posterity. In order to preserve the books, manuscripts, periodicals, theses, etc. of the Library, TUCL has adopted both the conventional and modern preservation measures such as binding, microfilming, digitization and proper care and storage of the materials.

### 2.11.1 Binding :

TUCL has a small binding section where loose-leaf bindings are done. In the f/y 2023/24 (2080/081), a total of 3,366 over-used /torn books were bound in this section. The table below shows the exact numbers and other particulars of binding works done in the reported f/y.

**Table 11 : Types and Numbers of Binding Done :**

<b>Loose-leaf bound</b> (in-house binding)	Paper cover binding 1,836 Cloth cover binding 1,530 <b>Total volumes got bound 3,366</b>
--	--

## OUTREACH / PROMOTIONAL ACTIVITIES

### 3.1. T.U. Central Library Recognized for Intellectual Support of Nepal Police on their 68th Anniversary:

On the occasion of the 68th anniversary of the National Police Training Institute, the Executive Director of the Institute, Additional Inspector General of Police, Mr. Sandeep Bhandari honored TU Central Library on the program held here on scholarship and award



distribution program as the chief guest dated 28th of January 2080. It is mentioned in the letter of appreciation that TUCL was honored for helping the intellectual and academic advancement of the police by providing access to e-Library, a collection of important resources to make the training activities of the Nepal Police effective. The honored Appreciation Letter was handed over to Mr. Sagar Raj Subedi A. chief of Tribhuvan University Central Library. Tribhuvan University Central Library express the sincere gratitude to the executive director of the institution and the family of the institution for honoring the central library by awarding a certificate of appreciation.

### 3.2 Online Orientation Program:

The TU Central Library (TUCL) has been conducting orientation programs to inform users about its services and to facilitate access to available e-resources using RemoteXs software. In the fiscal year, we have organized 35 orientation programs for users from constituent and affiliated campuses of TU, as well as from other universities, private institutions and public organizations.

# PARTICIPATION IN CONFERENCES / SEMINARs WORKSHOPS

Part-IV

## 4.1 Interacting Program on the "Technological Revolution in Library Services."

On the occasion of the 16th Library Day (Bhadra 12, 2080), the Tribhuvan University Central Library (TUCL) organized an interaction program focusing on the "Technological Revolution in Library Services." The event featured prominent figures, including the Chief Guest, Prof. Dr. Devaraj Adhikari, Chairman of the University Grants Commission.



Prof. Dr. Adhikari highlighted the importance of digitization policies for creating a digital library, emphasizing that Tribhuvan University, often synonymous with the University of Nepal, is committed to enhancing the quality of its library by incorporating modern technologies.

Prof. Dr. Binil Aryal, Dean of the Institute of Science and Technology at TU, presented a paper on "Academic Honesty in Research Work," while Assistant Professor Mr. Romkant Pandey of TU presented a paper on titled "A Dream of TUCL: Digitization of Library System." During the discussion, participants stressed the importance of developing a consortium depository, avoiding duplication of digitization efforts, and expanding the use of e-resources. They also suggested that the central library should be included in the government's digitization policy, as it aligns with the broader national efforts.

Yadav Chandra Niraula, Member Secretary of the 16th Library Day Celebration Committee, emphasized the need for timely adoption of modern technologies in Nepalese libraries. Prof. Dr. Shivlal Bhusal, Rector of Tribhuvan University as the chairman of Library Day celebration committee, noted that the Central Library had significantly improved its technology-driven services since the COVID-19 pandemic and is striving to make its services accessible nationwide.

Mr. Sagar Raj Subedi, Acting Chief of the Central Library, delivered the welcome speech. The program was attended by deans, executive directors, principals, campus heads, heads of departments, coordinators, union representatives, senior librarians, and journalists. The event concluded with Tribhuvan University Central Library expressing its gratitude to all participants.

Library Day in Nepal is celebrated annually on Bhadra 15th, commemorating the issuance of a royal decree by King Girwanyudh Veer Vikram Shah in 1869 B.S. to establish a library with the goal of fostering a culture of study and creating an informed society. This year, the 16th Library Day was celebrated under the slogan "Library for Generations," with the Ministry of Education, Science, and Technology overseeing the nationwide observance.

## **4.2 Enhancing Library Management Skills: Three Day Training in Jhapa Organized by TU Central Library and NELTA:**

The 3 days Library management and skill development training has been completed under the initiative of Nepal English Language Teachers Association (NELTA) Jhapa on Baishak 12, 2081. The Training is inaugurated by Associate professor Mr Jeevan Pokhrel, Campus Chief, Mechi Multiple Campus in Birtamod with the technical support of Tribhuvan University Central Library.

Addressing the opening program, Campus Chief Pokharel informed that his college is also providing technical support for library management in schools and colleges of Jhapa. He also expressed his commitment to help as much as possible in case of demand from any agency in the future.

Mr. Dharmendra Bhattarai, the coordinator of the training, said that he is going to organize the training to address the problems seen in library management in the educational institutions of Jhapa district. Mr. Tilchan Bhandari, Head of Education, Youth and Sports of Birtamod



Municipality Jhapa expressed his best wishes while highlighting the need and justification of the training.

The training organized for the employees working in the libraries of various schools, campuses and colleges in Jhapa district. Information was given about the theoretical and practical aspects of the basic subjects for library management, including the book registration process, the managerial functions of the library, the concept of a technology-friendly library and other contemporary topics of the libraries to the participants.

The training, which lasted for three days, was concluded by Birtamod Municipality Mayor Mrs. Pavitra Mahatara Prasai. Mayor Mahatara, who was the chief guest of the closing ceremony, distributed certificates to the trainees and asked them to implement what they have learned in their institutions and contribute to the expansion of library services. Similarly, the A. Chief of Tribhuvan University Central Library Mr. Sagarraj Subedi said that although this training was of short duration, efforts were made to cover the basic content.

President of Nelta Jhapa branch, Mr. Prakash Parajuli, expressed his gratitude to all the organizations and individuals who helped to complete the library management training successfully and said that Nelta Jhapa will also conduct training in the future by including different and need-based subjects. Mr. Sagar Raj Subedi A. Chief and Library Officer Mr. Bijay Sharma from Tribhuvan University facilitated as resource persons. Twenty five people from various educational institutions of Jhapa district participated in the training.

On the same occasion, Central Library Chief Subedi and Library Officer Sharma participated in the observation and interaction program of libraries of different campuses in Jhapa district. There were discussion and interaction with the relevant parties regarding the observation, inspection and use of e-resources, digital library construction and plagiarism testing of Tridev Multiple Campus, Mechi Multiple Campus and Damak Multiple Campus.

### **4.3 Senior Librarians' Discussion on Future Development and Policy for the use of New Building of Library:**

On Jestha 20, 2081 a discussion program was recently held with senior librarians to deliberate on policy arrangements for the newly constructed

building of the Tribhuvan University Central Library. The discussions focused on streamlining reader services, enhancing service facilities, and planning for the future. Former librarians, including Janardhan Dhungana, Sita Sharma, Indra Prasad Adhikari, Purna Lal Shrestha, along with former Associate librarians Indira Dali, Bina Baidya, and Chiranjeevi Neupane, participated in the discussion. Also in attendance were Lila Nyaichai, Head of the Central Department of Library and Information Science, and Bishnu Prasad Aryal, Associate Administrator of Tribhuvan University.

The senior librarians highlighted the challenges of operating services from both the old and new buildings simultaneously. They suggested that additional staff should be arranged, the old building should be preserved as a historical library, and the new building should be developed as a modern, technology-friendly library. They also emphasized the importance of consulting library users, professors, students, and researchers to better understand the needs for service expansion.

Library A. Chief Sagar Raj Subedi expressed sincere gratitude to the former heads and senior librarians for their valuable opinions and suggestions. He assured that the library would incorporate the important advice and guidance from the discussion into future plans to enhance the effectiveness of services and welcomed continued input from the senior librarians.



# STAFF TRANSFER / RESIGNATION / RETIREMENT

## 5.1 Appointment of New Staff in f/y 2023/2024:

**Table 16: Names of appointed staff**

S.N	Staff Name	Post /Section	Date of Appointment
	Ms. Anjali Ghimire	Library Officer (Contract)/ Technical Section	2080/08/16

**5.2 Transferred to TUCL:** The following staff got transferred to TUCL in the f/y 2023/24

**Table 17: Names of transferred staffs**

SN	Staff's name	Post	Transferred to/from	Date of Joining
1.	Ms. Anita Bhattarai	Library Officer	<b>From:</b> <i>Ratna Rajya Laxmi Campus, Pradarshanimarga, Kathmandu.</i>	<b>2080/11/01</b>
2.	Mr.Roshan Kumar Pokhrel	Section Officer	<b>From :</b> <i>Teaching Hospital, Maharagunj, Kathmandu.</i>	<b>2081/02/02</b>

**5.3 Resignation:** The following staff have resigned from TUCL in the f/y 2023/24:

**Table 18: Name of resigned staff**

SN.	Name	Post /Section	Date of resignation
1.	Mr. Asta Man Shakya	Library Assistant	2080/08/01

## IMPROVEMENT OF PHYSICAL FACILITIES

### 6.1 Procurement of Computer and Printers:

Purchasing 4 computers and 2 printers this year for the Tribhuvan University Central Library is a significant step towards modernizing and enhancing the library's technological infrastructure. These new devices will facilitate improved access to digital resources, increase operational efficiency, and support academic research. The computers will enable students, faculty, and staff to engage with online databases, e-books, and other educational tools, while the printers will ensure that users can easily print required materials. Overall, this purchase will help the library provide better services, enhance the learning experience, and streamline its day-to-day functions.

### 6.2 Procurement of Chairs:

The procurement of 100 chairs for the users of Tribhuvan University Central Library is a vital step in enhancing the comfort and functionality of the library space in this year. These chairs will provide a more ergonomic and supportive environment for students, faculty, and staff who spend extended periods in the library for study, research, and reading. By improving seating arrangements, the library aims to create a conducive atmosphere for academic work, fostering better concentration and productivity. This investment for user comfort will contribute to a more efficient and welcoming library experience.

### 6.3 Procurement of Study tables and racks:

The procurement of 7 wooden study tables, 10 wooden newspaper racks, 10 wooden book racks, and 3 steel racks bought this year for Tribhuvan University Central Library is a strategic initiative to enhance the functionality and organization of the library. The wooden study tables will provide students and faculty with dedicated, comfortable spaces for study and research. The newspaper racks will ensure easy access to print media, while the wooden book racks will help in better organization and display of books, encouraging an efficient reading experience. The steel racks will offer additional storage space for resources and materials. These improvements will contribute to a more organized, user-friendly, and productive library environment.

## OTHER ACTIVITIES & NEWS

### 7.1 Collaborative Eye Camp at Tribhuvan University Central Library: Providing Free Glasses and Care:

A free eye camp has been completed for the readers of Tribhuvan University Central Library on Aswin 08, 2080. Project of Nepal Red Cross Society Kamalpokhari sub-branch and Kirtipur sub-branch and T.U. The eye camp was conducted in collaboration with the Central



Library and the Central Department of Library and Information Science. The camp was started with eye examination of Prof. Dr. Shivlal Bhusal, Rector of Tribhuvan University. A total of 420 people including professors, students and staff of the university were examined at the camp. The eye test was done by the team led by Ophthalmologist Prof. Dr Pradeep Bastola. After the test, a total of 130 people with weak eyesight have been provided free power glasses according to their needs and 150 people have been provided with Moist Max eye drops. Helping Hands Nepal has provided free glasses for the camp.

We express our sincere gratitude to the Red Cross Society, Helping Hands Nepal doctors group and the staff, students and other helping hands who helped to complete the camp successfully.

### 7.2 Grand Inauguration of the New Building for Tribhuvan University Central Library: A Landmarks Step in Post- Earthquake Reconstruction and Bilateral Cooperation:

On Poush 20, 2080 the new building of Tribhuvan University Central Library in Nepal has been officially inaugurated by the Minister of Foreign Affairs of Nepal, Narayan Prakash Saud, and the Indian Foreign Minister, Dr. S. Jaishankar. This event marked not only the opening of

the new library building but also the inauguration of new building for 25 schools, 32 hospitals, and a cultural project as part of the post-earthquake reconstruction program in Nepal, supported by the Government of India. Mr. Sagar Raj Subedi, A.Chief of Tribhuvan University central Library welcomed



the Honorable guests on the programme. Vice Chancellor Prof Shiva Lal Bhusal, A. Rector Pro. Bhargav Dhital and A. Registrar Dr Krisna Prasad Basyal, Indian Ambassador Mr Naveen Shrivastav, Foreign Secretary of HMG, Mrs Sheva Lamsal and other TU Officials and Officials from HMG and India Government were presented on the program.

The three-storeyed New Central Library building is designed to be disaster-resistant and covers an area of 7,875 square meters. Although the construction was initially planned to be completed within 6 to 15 months, it faced some delays due to technical reasons. The library is fully disabled-friendly, equipped with an elevator, and offers facilities for students, researchers, and readers to study 24 hours a day. It can accommodate 800 students simultaneously and includes a separate computer lab with 60 computers for e-library services. Additionally, the building features a seminar hall with a capacity of 200 people, an audio-video room for physically challenged readers, and plans to install an RFID system for modernized book transactions.

For security and safety, the library is equipped with 60 CCTV cameras, a fire alarm system, fire extinguishers, a solar system, and a generator. The construction cost, initially estimated at 361 million 166 thousand 291 rupees and 37 paise including VAT, ultimately reached 424 million rupees upon completion. The construction was carried out by KC Hanuman JV, with the Central Building Research Institute, Roorkee, India, serving as the consultant. The entire project was managed by the Ministry of Education, Science, and Technology, Central Project Implementation Unit, Government of Nepal.

The library is expected to greatly benefit the professors, students, researchers, and staff of Tribhuvan University. The university and all involved parties expressed their sincere gratitude to the Government of

India, the Ministry of Education, Science, and Technology, the consultant company, the building construction company, and all stakeholders who contributed to the successful completion of the project.

### **7.3 Saraswati Puja Celebrated at Tribhuvan University Central Library on Basanta Panchami:**

On the occasion of Basant Panchami (Falgun 02, 2080), which fell on 2nd Falgun 2080 B.S, Saraswati Puja was celebrated at the Tribhuvan University Central Library. The event featured the worship of Goddess Saraswati, particularly focusing on the statue housed in the library's new building. The puja ceremony was graced by Prof. Bhargava Dhital, A.



Rector of TU, Dr. Krishna Prasad Basyal, A. Register and the Prof. Dr. Dhyanendra Bahadur Rai Principal of the University Campus, Kirtipur, Mr. Sagarraj Subedi A. Chief of the Central Library along with Shyamraj Ojha, the president of Students Union, University Campus, Kirtipur, and Ananta kumar Paudel, the President of the University Staff Union University Campus Unit, also participated in the event.

Around 400 attendees, including university officials, teachers, staff, students, and library staff, participated in the Saraswati Puja. The puja was a reflection of the long-standing tradition of worshipping Saraswati as the goddess of learning, a practice that has its roots in the Vedic period. Vasant Panchami, celebrated during Magh Shukla Paksha, is believed to be the day when Mother Saraswati was born, making it an auspicious occasion for honoring the goddess in educational institutions and Saraswati temples.

The Central Library extended its sincere gratitude to the university officials, teachers, staff, and students for their participation, which added to the spiritual energy of the event. Special thanks were also given to all the staff and students, including Mr. Gebnath Neupane, Secretary of the Central Library Unit Committee of the Staff Association, for his active involvement in the puja.

## 7.4 TU Central Library and Nepal Veterinary Council Formalize Agreement to Improve Library Services for Veterinary Professionals:

An agreement has been signed between Tribhuvan University Central Library, Kirtipur and Nepal Veterinary Council, Tripureshwar today, 2081 Jeth 22nd. According to the agreement, the council will run the library in a more systematic manner and will expand easy access to the e-library service for the council's registered veterinarians and students studying veterinary medicine.



Three year's MoU signed between two institutions, On behalf of the Central Library, A. Chief Sagar Raj Subedi and Registrar Dr. Manoj Kumar Shahi on behalf of Nepal Veterinary Council.

## 7.5 TU Rector Prof. Dr. Khadag KC Chairs TU Library Development Committee Meeting on Key Library Initiatives:

(Ashad 11, 2081) The meeting of the Library Development Committee, chaired by Prof. Dr. Khadag KC, Rector of Tribhuvan University, concluded successfully. Key decisions included the transfer to the new Central Library building, addressing manpower shortages, ensuring the long-term operation of the e-resources database, passing directories related to library operations and ISBN, and discussing twelve proposals presented by Acting Chief Mr. Sagar Raj Subedi. The Rector also highlighted that further discussions in the library special committee would be necessary for some issues. The Library Development Committee is formed under Article 10 and Rule 42 of Tribhuvan University regulations and plays a vital role in the establishment, development, and operation of the University's libraries and affiliated institutions. The committee,



appointed for a three-year term, includes 25 members such as Deans, executive directors, campus heads, departmental heads, and librarians.

## 7.6 Gorkhapatra Sansthan Leadership visit TUCL to Strengthen Ongoing Collaboration

(Ashad 18, 2081) The visit of Gorkhapatra Sansthan's leadership team, including Executive President Bishnu Prasad Subedi, General Manager Lal Bahadur Airi, and Acting Chief Editor Shiva Kumar Bhattarai, along with the Library Upgradation and Administration Sub-Committee, to the Central Library was marked



by a spirit of collaboration. Mr. Sagar Raj Subedi, A. Chief of Tribhuvan University Central Library welcomed the distinguished visitors. They expressed gratitude to the Central Library for its diligent management of Gorkhapatra archives since 2025. Following the visit, a meeting chaired by General Manager Airi reviewed the progress on organizing Gorkhapatra Sansthan's library and discussed future plans. A memorandum of gratitude was extended to the Central Library for its ongoing support. A committee was formed to further the library's development, led by Deputy General Manager Yama Prasad Kandel, with key members Mr Bijaya sharm, Library Officer, TUCL and Mrs Bimala Khadka, Head of Libray of Gorkhapatra Sansthan. This partnership between Gorkhapatra Sansthan and Tribhuvan University Central Library has been ongoing since 2078B.S., focusing on library upgradation and administrative cooperation.

## 7.7 TU Central Library Participates in TU Employee Cup 2080

The TU Employees' Association Central Committee organized the TU Employee Cup 2080 from Fagun 27 to Chaitra 2 at the Laboratory School Football Ground, Kirtipur. In this tournament, both the men's and women's football teams of



the TU Central Library actively participated. A total of 27 men's and 9 women's teams representing various units of Tribhuvan University competed in the event. The Central Library's women's team started strong, defeating Shankar Dev Campus, Putalisadak, in their first match. Similarly, the men's team began on a high note, securing victory against Mahendra Ratna Campus, Tahachal, in their opening match. However, the subsequent rounds proved challenging. The men's team was eliminated after a defeat by the TU University Campus team, while the women's team lost to the Women's 'A' Team from the Teaching Hospital. Despite these setbacks, the participation of the TU Central Library in the TU Employee Cup 2080 showcased their enthusiasm and team spirit, contributing to the vibrant sports culture within the university.

## **7.8 Renewal of RemoteXs Software**

TUCL has subscribed the ProQuest database along with RemoteXs software to provide e-library services for users to access remotely since November 15th, 2020, through Nuevo International Pvt. Ltd., Kathmandu. We have renewed RemoteXs software for another year. RemoteXs has the capability to provide secure access to scattered eResources of the institution, consolidating them under one umbrella along with subscribed e-resources and all other e-content, accessible anytime and from anywhere.

## **7.9 Renewal of the license for the Plagiarism Checking Software**

TUCL has renewed the license for plagiarism checking software for another year. Tribhuvan University initiated the plagiarism checking service on July 1st, 2021. This software has been acquired from Turnitin Education Pvt. Ltd., India. This year, we have subscribed to six thousand user IDs with Sixty thousand documents. To effectively implement the plagiarism checking service at the university, we have prepared the anti-plagiarism software management and operational procedures for 2080. The continuation of this service is being provided to all units of TU. Ten user IDs are allocated for the Dean's office, five user IDs for the Constitution Campus of TU, and two user IDs for affiliated campuses of TU. Currently, a total of 839 user IDs have been provided, with only 286 distributed in the current fiscal year. This service will aid in detecting and controlling plagiarism in academic work.

## 7.10 Honorable Members of Parliament Visit TU Central Library

The Women and Social Affairs Committee of the House of Representatives, Nepal, led by Honorable Kiran Kumar Shah, along with Hon. Jabeda Khatun, Hon. Shanti Shrestha, Hon. Harkamaya Bishwakarma, and other government officials, visited the Tribhuvan University Central Library (TUCL) on 2080/06/24.

Acting Chief of TU Central Library, Mr. Sagar Raj Subedi, warmly welcomed the distinguished guests. Following the welcome, Library Officer Mr. Bijaya Sharma delivered a presentation on the services and facilities provided by TUCL. The parliamentary delegation engaged in discussions on the library's future plans and areas for improvement.

After the discussion, the delegates visited various sections of the library. They expressed their commitment to providing recommendations to the Nepal government to enhance library facilities and expand e-library services.

## 7.11 Indian Ambassador Visit TU Central Library

His Excellency Mr. Naveen Srivastava, the Ambassador of India to Nepal, visited the final inspection of the under-construction new library building on Poush 8, 2080. During this visit, he also visited the existing library, Dr. Zakir Hussain Rose Garden, and Gandhi Bhawan, all of which were built with the support of Government of India.

The Acting Chief of TU Central Library, Mr. Sagar Raj Subedi, warmly welcomed the Ambassador. Accompanying the Ambassador were Sh. Prasanna Srivastava, Deputy Chief of Mission, as well as the Secretary and other officers. The Ambassador highlighted the strong cultural and educational collaboration between Nepal and India, reaffirming India's commitment to supporting Nepal's academic infrastructure. He also suggested submitting a proposal to renovate Gandhi Bhawan.

## TUCL ITSELF IN NEWS MEDIA

TU Central Library has been an attraction not only to the knowledge seekers but also to the news seekers as well. The media persons, especially TV media, visit this library from time to time to collect News, Views and to take Interviews. The local FM radios and other Online news portals have also covered news and articles on and about TU Central Library from time to time. Mr. Sagar Raj Subedi, Acting chief of TUCL were interviewed several times by TV channels, daily newspapers and news magazines of national reputation as listed hereunder.

**Table 19: Names of news media and dates of news coverage**

S.N	Nepal Online News	Date
1	Kavya Ghar Nepal TV	2080/04/04 and 2080/07/04
2	Kantipur TV	2080/05/15 and 2080/07/11
3	Sagarmatha TV	2080/05/19
4	Aajako Khabar	2080/05/22
5	AP1 TV	2080/09/17
6	Jagaradh Yuwa Club TV	2081/01/07
7	Janaboli TV	2081/01/27

## TUCL PUBLICATIONS

TUCL has published a number of documents since its establishment in 1959. The publications are mainly of professional and reference in nature. Some are technical tools to guide the staff in doing technical works while some other publications are Bibliographies, Catalogues, Annual reports, Brochures , etc. In the reported year, a Brochure 2024 and an Annual report 2022/23 were published. The full list of TUCL publications is given in the appendix.

## OUR VALUED VISITORS

### 10.1 Exploration of Tribhuvan University Central Library During Official Visit

On Falgun 04, 2080, the Vice-Chancellor of Apeejay Stya University, Dr. Vijay Singh, visited our library. The Deputy Librarian, Mr. Lal Bahadur Chouhan, and the Information Officer of the Library, Mr. Bijaya Sharma, briefed the Vice-Chancellor about the library, including its new and old buildings, collections, and services. The Vice-Chancellor showed keen interest in exploring all sections of the library. He was accompanied by Mr. Binod Joshi, the Director of the International Relations Center of TU.

### 10.2 First Official Visit of Newly appointed Vice Chancellor to Tribhuvan University Central Library

On Falgun 11, 2080, the newly appointed Vice-Chancellor of Tribhuvan University, Prof. Dr. Kesharjung Baral, after assuming his office, conducted an observation visit to the Central Library as his first official visit to Tribhuvan University office as a Vice Chancellor. Mr. Sagar



Raj Subedi, A. Chief of TUCL welcomed. Prof. Dr. Baral inspected various sections of the library and engaged with readers to understand their experiences with the library's services. During his visit, he emphasized the importance of advancing digitization and enhancing online library services. He also directed the creation of well-organized study rooms specifically for professors and researchers. Prof. Dr. Baral highlighted the pressing need for professional librarians in both the individual and affiliated campus libraries, noting the current shortage of qualified staff. He suggested that efforts should be made to recruit graduate-level

personnel and to improve the professional skills of the existing library staff. The University Central Library family extended their congratulations to Prof. Dr. Baral on his new role and expressed their best wishes for his tenure as Vice-Chancellor.

### **10.3 Insightful visit of Honorable Minister of Education, Science and Technology to Tribhuvan University Central Library:**

On Baishak 25, 2081, Honorable Minister of Education, Science, and Technology of the Government of Nepal Sumana Shrestha, conducted an observation visit to the Central Library of Tribhuvan University. The minister was accompanied by Vice-Chancellor Prof. Dr. Kesharjung Baral,



Rector Prof. Dr. Khadga K.C., and Registrar Prof. Dr. Kedar Prasad Rijal. The visit took place at 3:30 pm, where the minister inspected all branches of the library. During the inspection, the library's A. Chief, Sagar Raj Subedi, briefed the Honorable Minister on various activities, including the collection and management of the library's resources. The minister inquired about several aspects of the library, such as the personal collection of Singh Shamsheer, the preservation of old manuscripts, the operation of the e-library, the digitization of documents, the use of the library by professors, and the arrangements for separate rooms for group discussions. The possibility of implementing inter-library exchanges between libraries was also discussed. The Central Library family expressed its sincere gratitude to the Honorable Minister for her visit and interest in the library's ongoing activities and future potential.

## 10.4 IDA Deputy Director's visit to TUCL:

On June 2024, the Deputy Director of the International Development Association (IDA) and other distinguished delegates visited the TU Central Library. Our esteemed Rector, Prof. Dr. Khadga K.C., warmly welcomed the IDA delegation and delivered a comprehensive presentation on the Nepal-IDA partnership in Higher Education.

## 10.5 Visit of President of Handony Global University, Korea

On June 13, 2024, Professor Dosoung Choi, President of Handony Global University, Korea, and his team of senior professors visited the TU Central Library. The delegation was warmly welcomed and guided by Prof. Dr. Dilli Ram Sharma, Dean of the TU Faculty of Management, along with other senior management faculty members.

## 10.6 Honorable Members of Parliament Visit TU Central Library

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Acting Chief of TU Central Library, Mr. Sagar Raj Subedi, warmly welcomed the distinguished guests. Following the welcome, Library Officer Mr. Bijaya Sharma delivered a presentation on the services and facilities provided by TUCL. The parliamentary delegation engaged in discussions on the library's future plans and areas for improvement.

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The Acting Chief of TU Central Library, Mr. Sagar Raj Subedi, warmly welcomed the Ambassador. Accompanying the Ambassador were Sh. Prasanna Srivastava, Deputy Chief of Mission, as well as the Secretary and other officers. The Ambassador highlighted the strong cultural and educational collaboration between Nepal and India, reaffirming India's commitment to supporting Nepal's academic infrastructure. He also suggested submitting a proposal to renovate Gandhi Bhawan.

## 10.8 Institutional visitors:

Besides the esteemed visits of distinguished dignitaries several institutions from home and abroad have visited to this Library at different times. The table below shows this in brief.

S.N	Name and Institutions	Date of visit
1	Angel Lord(Debdoot) Academy High School, Koteshwor, Kathmandu	2080/04/18
2	Kaushal English Boarding School -KEBS, Kathmandu	2080/07/16
3	Kaushal English Boarding School, Mananaiju, Kathmandu	2080/07/17
4	Shree Matribhumi Secondary School, Devinagar, Palpa	2080/07/24
5	Highly Creative English Secondary School, Kageshwori Manohara, Kathmandu	2080/08/15
6	Eternal Light Secondary School	2080/08/21
7	Modern Boarding Secondary School,Dadhikot, Bhaktapur	2080/08/18 and 2080/08/19
8	Nagarjuna Academy Higher Secondary School, Lalitpur	2080/10/08
9	East - Pole Secondary School, Jorpati, Kathmandu.	2081/01/14
10	Kathmandu Valley School, Maharajgunj, Kathmandu.	2081/01/21
11	Reliance International Academy, Chabahil, Kathmandu	2080/12/20
12	Gramsewa Secondary School, Dharmathali, Kathmandu.	2081/03/12
13	Kathmandu Pragya Kunja School, Baneshwor, Kathmandu.	2081/03/12

# INCOME AND EXPENDITURE

## 11.1 FROM T.U.CENTRAL OFFICE

**The TU Central Office** bears almost all the expenses for running the TU Central library. Generally, the expenses are allocated in the following categories / titles:

- Salary for the staff
- Books and Periodicals purchase
- E-resources Software and databases (subscription & maintenance)
- Electronic equipments purchase and maintenance
- Library furniture purchase and repairs
- Library stationeries and printing
- Utilities (Telephone, Electricity, Solar system, water, , etc.)
- Seminars /Trainings /Meeting expenses
- Security and maintenance, , etc. and
- Other contingency expenses

## 11.2 INTERNAL SOURCES of INCOME FROM THE TUCL:

In the reported f/y 2080/81, TUCL had generated a total sum of NRs. 1,01,96,239 (Rs. One Crore One Lakh Ninety Six Thousand Two Hundred Thirty Nine only) as mentioned in the following broad categories.

1. **From ISBN distribution service** NRs10,82,050/- (Rs. Ten Lakh Eighty-Two Thousand and Fifty only).
2. **From IT section** NRs. 1,05,950 /- (Rs One Lakh Five Thousand Nine Hundred Fifty only).
3. **From membership, fine, photocopies, etc.** NRs 17,93,539/- (Rs. Seventeen Lakh Ninety-Three Thousand Five Hundred Thirty-Nine only).
4. **From NepJOL hosting service** NRs. 10,67,500/- (Rs. Ten Lakh Sixty-Seven Thousand Five Hundred only)
5. **From Plagiarism checking service** NRs 33,85,000/- (Rs. Thirty Three Lakh Eighty Five Thousand only)
6. **From E-resources access service** 27,62,200/- (Rs. Twenty Seven Lakh Sixty Two Thousand Two Hundred only)

## LOOKING AHEAD TO THE FUTURE

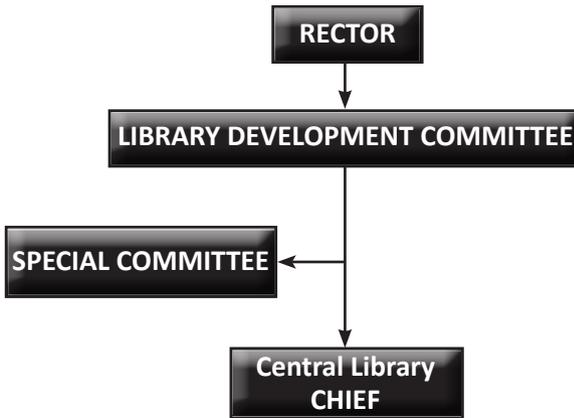
While retaining its glory of being big in collection as well as the varieties of services rendered to its clientele, TU Central library has yet to do a lot in the future in order to run itself in a modern way to meet the ever-increasing demands of the ICT literate modern society. For this, it has become imperative to introduce new equipment and mechanisms and also do something in capacity building of its staff to help the library clientele and staff save their time during the technical and service rendering procedures. A lot has been achieved in the last f/y in terms of Physical, Content and Outreach programs and some are still being done and some are yet to be started afresh. Some of the plans that need to be materialized/ achieved in the future are:

1. Updating the TUCL's computer database by means of Retrospective conversion of the old card catalogues thereby totally replacing the card catalogues by computer databases.
2. Strengthening our E-Resources facilities, viz, NepJOL, NeLIC databases and E-books.
3. Introducing and replacing the outdated barcode system by RFID (Radio Frequency Identification technology).
4. Strengthening the professional expertise of TU Central library's librarians by means of finding opportunities to attend national and international trainings/conferences.
5. Bringing out a magazine-like publication enlisting all the libraries of TU's constituent campuses disseminating the information about their collection, staff strength, services rendered and their requirements for further improvement.
6. Digitizing the TU archives, the rare books collection and other fragile documents.
7. Finding resources to establish an audio recording studio to produce audio books for Visually Impaired Persons (VIPs).
8. Cataloguing the entire books of ISBN depository collection.
9. Digitizing the village profiles.
10. Digitizing the entire theses and dissertations.
11. Developing the concept of a digital library.

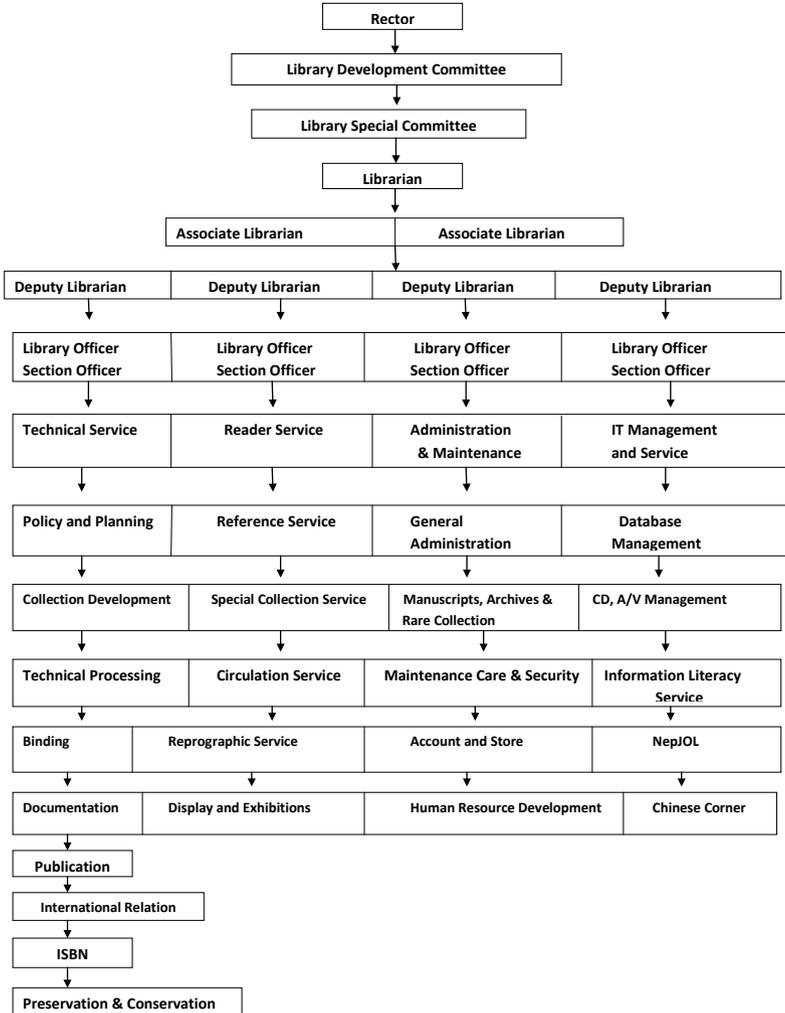
12. Installing an advanced security system.
13. Providing the plagiarism checking service to all the academic institutions
14. Safeguarding the manuscript collection.
15. Uploading full text theses and dissertations in computer system.
16. Facilitating T.U. Digital Library service.
17. Strengthening the E-resources facilities.
18. Implementing the integrated library software in all the constituent colleges.
19. Replacing the bar code system by RFID.
20. Digitizing the TU archives as well as rare books and other important collections.

Apart from the above plans, building and strengthening relationship with national and international organizations, etc. is also in the priority list in addition to day-to-day administration and smooth running of the library.

# TU LIBRARY GOVERNING BOARD



# TU Central Library Organization Chart



## Administrative, Collections and Service sections

### **A. Collection Sections :**

1. Main collection section
2. Reference books section
3. Textbooks section
4. Nepal collection section
5. Periodicals collection section
6. Singh collection section
7. United Nations depository section
8. Audio books section
9. TU Archive; Manuscripts and Rare books section
10. Bound journals & Abstract section

### **C. Administrative/ Technical sections:**

1. Main office and Letter-dispatch section
2. Acquisition section
3. Technical section
4. End processing section
5. Periodicals section
5. Binding section
6. Account section
7. Store

### **B. Other Sections :**

1. Theses and Village profiles
2. Syllabus and Old Question papers
3. Trans-Himalayan corner (Chinese corner)
4. American studies corner
5. Japanese studies corner
6. Shanti Narayan Collection

### **D. Service Sections :**

1. Membership section
2. Circulation section
3. E-resources/IT section
4. ISBN issue section
5. Photocopy service section
6. Plagiarism Checking

## List of Some Rare Books

1. Ramkant/ Indo Nepalese relations 1816-77, New Delhi, 1982.
2. Ames, Oakes A.M./ Orchidaceae illustration and studies of the family orchidaceae issuing from the Ames Botanical laboratory North Easton Massachusetts , Boston, Houghton Mifflin, 1908.
3. Joshi, Bhuban Lal/ Democratic innovations in Nepal: a case study of political acculturation by B. L. Joshi and Leo E. Rose. Berkley, University of California Press, 1966.
4. Hedin, Sven Anders/ Central Asia and Tibet towards the holy city of Lasa, London, Hurst and Blackelt, 1903.
5. Flles, E.R. / Confidential report of Nepal. Calcutta, Superintendent of Govt. Printing Press, 1884
6. Hodgson, Brian Houghton, 1800-1894; Essays on the language, literature and religion of Nepal, Tibet together with further papers on the geography ethnology and commerce of those countries. London Trubner, 1874.
7. Hunter, Sir William Wilson/ Life of Brian Houghton Hodgson, British resident as the court of Nepal. London Murray 1896.
8. Rana, Pudma Jung Bahadur/ Life of Maharaja Sir Jung Bahadur Shah of Nepal ed. by Abhay Charan Mukherjee. Allahabad Pioneer Press, 1909.
9. Smith, Thomas/ Narrative of five-year residence at Nepal. London, Colburn, 1852.
10. Tucci, Giuseppe / Tibetan painted scrolls. Roma library dello stato 1949

## Depository Collection Donors

(UN, its Agencies and Other Regular  
Book Donors)

1. Asian Development Bank (ADB) – Philippines
2. Economic & Social Commission for Asia and the Pacific (ESCAP) New York, USA.
3. Food and Agriculture Organization (FAO) Rom
4. International Bank for Reconstruction and Development (IBRD) Washington, DC.
5. International Civil Aviation Organization (ICAO) Canada.
6. International Labour Organization (ILO) Geneva
7. International Monetary Fund (IMF), Washington, DC.
8. International Maritime Organization (IMO) London
9. United Nations (U.N.) New York, USA
10. United Nations Center for Regional Development (UNCRD) Japan
11. United Nations Conference on Trade and Development (UNCTAD) New York, USA
12. United Nations Development Programme (UNDP), New York, USA
13. United Nations Disaster Relief Coordination (UNDRO), Geneva
14. United Nations Environment Programme (UNEP) Nairobi, Kenya
15. United Nations Scientific and Cultural Organization (UNESCO) Paris, France.
16. United Nations Fund for population Activities (UNFPA) New York, USA
17. United Nations Children’s Fund (UNICEF) New York, USA

18. United Nations Institute for Disarmament Research (UNIDIR), Geneva
19. United Nations University (UNU) USA or Japan
20. United Nation Volunteers (UNV), Geneva
21. World Health Organization (WHO), Geneva
22. World Meteorological Organization (WMO), Geneva
23. Asian Vegetable Research and Development Centre, Taiwan
24. Asian productivity Organization, Minatoku Tokyo, Japan
25. Australian National University, Canberra, Australia,
26. Demographic and Health Surveys Programme, Calverton, USA
27. East-West Population Institute, East West Centre, Honolulu, Hawaii
28. International Committee of the Red Cross (ICRC) Geneva, Switzerland.
29. International Development Research Centre (IDRC) Ottawa, Ontario, Canada
30. International Food Policy Research Institute, Washington, D.C.
31. International Statistical Institute AZ Vooberg Netherlands
32. World Tourism Organization, Madrid, Spain

## Available E-resources

### Subscribed Resources :

- |                        |  |
|------------------------|--|
| 1. EBSCO host database | <a href="http://tucl.remotexs.com">tucl.remotexs.com</a> |
| 2. JSTOR               | <a href="http://www.jstor.org">www.jstor.org</a>         |
| 3. Project MUSE        | <a href="http://www.muse.jhu.edu">www.muse.jhu.edu</a>   |

### Free Resources :

- |  |   |
|--|---|
| 1. National Digital Library of India (NDLI)  | <a href="https://ndl.iitkgp.ac.in/">https://ndl.iitkgp.ac.in/</a> |
| 2. Asian Development Bank (ADB)              | <a href="https://www.adb.org/">https://www.adb.org/</a>           |
| 3. Research4life (HINARI, AGORA, OARE, ARDI) | <a href="http://www.research4life.org">www.research4life.org</a>  |
| 4. Bio One                                   | <a href="http://www.bioone.org">www.bioone.org</a>                |

### Open Access Resources :

- |  |  |
|--|--|
| 1. DOAJ (Directory of Open Access Journals)    | <a href="http://www.doaj.org">www.doaj.org</a>                       |
| 2. DOAB (Director of Open Access Books)        | <a href="http://www.doabooks.org">www.doabooks.org</a>               |
| 3. OpenDOAR                                    | <a href="http://www.opendoar.org">www.opendoar.org</a>               |
| 4. Asian Journal Online                        | <a href="http://www.asiajol.info">www.asiajol.info</a>               |
| 5. Digital Himalaya                            | <a href="http://www.digitalhimalaya.com">www.digitalhimalaya.com</a> |
| 6. E-Pustakalaya                               | <a href="http://www.pustakalaya.org">www.pustakalaya.org</a>         |
| 7. NepJOL (Nepali Journal Online)              | <a href="http://www.nepjol.info">www.nepjol.info</a>                 |
| 8. Scientific Research and Academic Publishers | <a href="http://www.scirp.org">www.scirp.org</a>                     |

## TUCL Publications

1. A Selected & Annotated List of Reference Sources in the TUCL, 1973
2. Education in Nepal, 1974
3. Nepal's Foreign Affairs: A Bibliographical Guide to Resources in the TUCL
4. Reference Sources, 1974
5. Selected Bibliography on the Development of Small-scale Industry
6. UN Depository for the Kingdom of Nepal, 1974
7. Catalogue of Singh Collection, 1976
8. Transfer of Technology, 1977
9. Microbiology, 1978
10. Catalogue of Research Periodicals, 1979
11. Children: List of Articles Published in Magazines and Newspapers, 1981
12. Bibliography on Population and Family Planning, 1981
13. Disability: List of Articles Published in Magazines and Newspapers, 1981
14. Catalogue of Reference Books in the UN Collection in TUCL, 1982
15. Periodicals and Newspapers, 1982-1988; 1991-1993; 1994-1995; 1997; 1999; 2001; 2003-2012; 2014; 2018
16. Bibliography on Non-alignment, 1982
17. IDRC Publication in T. U. Central Library, 1982
18. Dissertation vol. I, 1983, vol. II- 1985, vol. III 1987

19. Catalogue of UN Periodicals, 1984
20. Nepalese National Bibliography, 1981-2005
21. कवि शिरोमणि लेखनाथको बाङ्गमय सूची २०४२ वि.सं.
22. Ph. D. & M. Sc. Dissertation Abstracts (Botany, Zoology. Chem. & Physics), 1985
23. Youth: List of Articles & Editorials Published in Magazines, Newspapers, 1985
24. Research Papers in Botany, Chemistry, Physics and Zoology, 1987
25. विज्ञान र प्रविधि विकासका लागि पुस्तकालय र सूचना सेवा, २०४५ वि.सं.
26. Catalogue of Nepalese Scientific Publications, 1988
27. A Selected Bibliography of Microbiology, 1991
28. सँगालो १९९२-२००३
29. Management Index, 1993, 2001
30. Annual Reports, 1992-2023
31. Dewey's Area Table for Nepal, 1995
32. Author Table Index for Nepali Names, 1995
33. Research on Nepal, a Bibliography of Ph.D. Theses, 2000
34. Catalogue of Rishikesh Shah Collection
35. List of Subject Index in English
36. Catalogue of Nepali Journals
37. TU Central Library - Brochures
38. TU Central Libaray- Annual Report
39. केन्द्रीय पुस्तकालयका पाँच दशक, २०६८ वि.स
40. TU digital Library Management Guideline, 2078
41. TU Antiplagiarism Software Management and Operation Procedure, 2078, 2080
42. List of Digitized Manuscripts.

## Nepal Journals Online (NepJOL)

As of 16 July 2024 (Asar 31, 2081)

### Legend :

\* (**One star**) = Obtained ONE STAR in journals' quality ranking (Total 14 journals)

\*\* (**Two star**) = Obtained TWO STAR in journals' quality ranking (Total 19 journals)

~ (**Tilde**) = Inactive journals (Total 48 journals)

1. Academic Voices: A Multidisciplinary Journal
2. ~Administration and Management Review
3. ~Agronomy Journal of Nepal
4. \*Annals of Clinical Chemistry and Laboratory Medicine
5. ~Asia Pacific Journal of Environment Ecology and Sustainable Development
6. Asian Journal of Medical Sciences
7. ~Banking Journal
8. Banko Janakari
9. \*\*Bibechana
10. \*\*Birat Journal of Health Sciences
11. ~BODHI
12. Botanica Orientalis : Journal of Plant Science
13. \*Bulletin of the Department of Geology
14. Bulletin of the Department of Plant Resources
15. ~Conservation Science
16. ~Crossing the Border: International Journal of Interdisciplinary Studies
17. \*Dhaulagiri Journal of Sociology and Anthropology
18. Economic Journal of Development Issues
19. ~Economic Journal of Nepal
20. ~Economic Literature
21. Ecoprint : An International Journal of Ecology
22. \*Geographical Journal of Nepal
23. Grande Medical Journal
24. ~Health for All
25. \*Health Prospect
26. ~Health Renaissance
27. ~Himalayan Journal of Sciences

28. ~Himalayan Journal of Sociology and Anthropology
29. ~Himalayan Physics
30. ~Himalayan Review
31. \*Hydro Nepal: Journal of Water, Energy and Environment
32. International Journal of Applied Sciences and Biotechnology
33. International Journal of Environment
34. ~International Journal of Infection and Microbiology
35. ~International Journal of Life Sciences
36. International Journal of Occupational Safety and Health
37. International Journal of Social Sciences and Management
38. \*Janaki Medical College Journal of Medical Science
39. Janapriya Journal of Interdisciplinary Studies
40. ~Journal of Advanced Academic Research
41. Journal of Advanced College of Engineering and Management
42. Journal of Advances in Internal Medicine
43. Journal of Agriculture and Environment
44. Journal of Agriculture and Natural Resources
45. Journal of Biomedical Sciences
46. Journal of BP Koirala Institute of Health Sciences
47. Journal of Business and Management Research
48. Journal of Business and Social Sciences
49. Journal of Business and Social Sciences Research
50. \*Journal of Chitwan Medical College
51. \*\*Journal of College of Medical Sciences-Nepal
52. ~Journal of Development and Administrative Studies
53. \*Journal of Diabetes and Endocrinology Association of Nep
54. \*\*Journal of Education and Research
55. Journal of Food Science and Technology Nepal
56. ~Journal of Forest and Livelihood
57. Journal of Forest and Natural Resource Management
58. \*Journal of Gandaki Medical College-Nepal
59. Journal of Health Promotion
60. Journal of Hydrology and Meteorology
61. ~Journal of Institute of Medicine
62. \*\*Journal of Institute of Science and Technology
63. Journal of International Affairs
64. Journal of Karnali Academy of Health Sciences
65. \*Journal of Kathmandu Medical College
66. \*\*Journal of Lumbini Medical College
67. ~Journal of Maize Research and Development
68. Journal of Manmohan Memorial Institute of Health Sciences
69. ~Journal of Natural History Museum
70. Journal of NELTA
71. Journal of NELTA Gandaki

72. Journal of NELTA Surkhet
73. \*\*Journal of Nepal Agricultural Research Council
74. ~Journal of Nepal Chemical Society
75. Journal of Nepal Geological Society
76. \*\*Journal of Nepal Health Research Council
77. \*\*Journal of Nepal Paediatric Society
78. ~Journal of Nepal Pharmaceutical Association
79. ~Journal of Nepal Physical Society
80. Journal of Nepalese Business Studies
81. Journal of Nepalese Prosthodontic Society
82. Journal of Nepalese Society of Periodontology and Oral Implantology
83. Journal of Nepalgunj Medical College
84. \*\*Journal of Nobel Medical College
85. Journal of Patan Academy of Health Sciences
86. \*Journal of Pathology of Nepal
87. Journal of Political Science
88. Journal of Psychiatrists' Association of Nepal
89. Journal of Science and Engineering
90. \*\*Journal of Society of Anesthesiologists of Nepal
91. Journal of Society of Surgeons of Nepal
92. ~Journal of Technology Research and Review
93. Journal of the Institute of Agriculture and Animal Science
94. Journal of the Institute of Engineering
95. Journal of Tourism & Adventure
96. Journal of Tourism and Hospitality Education
97. ~Journal of Training and Development
98. \*\*Journal of Universal College of Medical Sciences
99. --Journal of Wetlands Ecology
100. Kathford Journal of Engineering and Management
101. Kathmandu University Journal of Science, Engineering and Technology
102. ~Kathmandu University Medical Journal
103. Med Phoenix
104. Medical Journal of Pokhara Academy of Health Sciences
105. \*\*Medical Journal of Shree Birendra Hospital
106. Molung Educational Frontier
107. NCC Journal
108. ~Nepal Agriculture Research Journal
109. Nepal Journal of Biotechnology
110. \*\*Nepal Journal of Dermatology, Venereology & Leprology
111. Nepal Journal of Environmental Science
112. \*\*Nepal Journal of Epidemiology
113. ~Nepal Journal of Forestry
114. Nepal Journal of Medical Sciences

115. \*Nepal Journal of Neuroscience
116. Nepal Journal of Obstetrics and Gynaecology
117. ~Nepal Journal of Science and Technology
118. ~Nepal Orthopaedic Association Journal
119. ~Nepal Tourism and Development Review
120. \*\*Nepalese Heart Journal
121. ~Nepalese Journal of Biosciences
122. Nepalese Journal of Development and Rural Studies
123. ~Nepalese Journal of Engineering
124. ~Nepalese Journal of ENT Head and Neck Surgery
125. Nepalese Journal of Geoinformatics
126. \*\*Nepalese Journal of Ophthalmology
127. ~Nepalese Journal of Qualitative Research Methods
128. \*\*Nepalese Journal of Radiology
129. \*\*Nepalese Journal of Statistics
130. Nepalese Medical Journal
131. Nepalese Veterinary Journal
132. ~Occasional Papers in Sociology and Anthropology
133. \*Orthodontic Journal of Nepal
134. Our Nature
135. Pravaha
136. ~REPOSITIONING : The Journal of Business and Hospitality
137. Research Nepal Journal of Development Studies
138. Researcher: A Research Journal of Culture and Society
139. SAARC Journal of Tuberculosis, Lung Diseases and HIV/AIDS
140. Saptagandaki Journal
141. ~Scientific World
142. SCITECH Nepal
143. ~Socio-Economic Development Panorama
144. ~Sunsari Technical College Journal
145. The Gaze: Journal of Tourism and Hospitality
146. ~The Initiation
147. The Third Pole: Journal of Geography Education
148. Tribhuvan University Journal
149. Tribhuvan University Journal of Microbiology
150. ~TULSSAA Journal
151. ~Voice of History
152. ~Water Nepal
153. Nepal medical college journal
154. Forestry journal of institute of forestry Nepal
155. Journal of management and development studies
156. Eastern Green Neurosurgery
157. Nepalese journal of cancer
158. Interdisciplinary research in education

159. Himalayan journal of science and technology
160. Prithvi academic journal
161. Quest journal of management and social science
162. The geographic base
163. Nepal journal of multidisciplinary research
164. Journal of psychiatrist's association of Nepal
165. Nepal population journal
166. Journal of APF command and staff college
167. Social inquiry
168. Management dynamics, research management cell, faculty of management, Shaker Dev Campus, Tribhuvan University, Putali sadak, Kathmandu, Nepal
169. Journal of business and management
170. Contemporary research: An interdisciplinary academic journal
171. Nepalese culture
172. Technical journal
173. International research journal of management science
174. The Batuk
175. Journal of development and social engineering
176. KMC research journal
177. Journal of Balkumari college
178. Nepalese journal of insurance and social security
179. Prithivi journal of research and innovation
180. Nepali mathematical sciences report
181. Nepali mathematical sciences report
182. Nepalese Horticulture
183. Applied Science and Technology Annals
184. JODEM: Journal of Language and Literature
185. Patan Pragya,
186. PYC Nepal Journal of management,
187. Nepalese Journal of Zoology
188. Kathmandu School of law Review,
189. Journal of Management,
190. Dristikon: A Multidisciplinary Journal
191. Rupantaran : A Multidisciplinary Journal
192. Journal of Transformative Praxis
193. Journal of Brain and Spine Foundation Nepal
194. Education and Development
195. Europasian Journal of Medical Sciences
196. Journal of Nepal Mathematical Society,
197. Journal of Population and Development
198. Curriculum Development Journal

199. AMC Journal
200. Himalayan Biodiversity
201. Himalayan Journal of Applied Science and Engineering
202. Journal of KIST Medical College
203. International Research Journal of MMC
204. Nepal Journal of Mathematical Sciences
205. Journal of Innovations in Engineering Education
206. JMC Research Journal
207. Scholars: Journal of Arts & Humanities
208. Nepal Medici Medical Journal
209. Interdisciplinary Journal of Management and Social Sciences
210. Historical Journal
211. Zoo Journal
212. Siddhajyoti Interdisciplinary Journal
213. NRB Economic Review
214. Shiksha Shastra Saurabh
215. Gipan
216. Butwal Campus Journal
217. Unity Journal
218. Journal of Foreign Affairs
219. The Outlook: Journal of English Studies
220. Journal of the Plant Protection Society
221. Jalawaayu
222. Nepalese Journal of Management Science and Research
223. Scholars' Journal
224. Nepalese Journal of Management Research
225. Journal of Physiological Society of Nepal
226. Literary Studies
227. Journal of Social Protection
228. Journal of Engineering Technology and Planning
229. Journal of Engineering Issues and Solutions
230. Journal of Fine Arts Campus
231. Madhyabindu Journal
232. MedS Alliance Journal of Medicine and Medical Sciences
233. Kaumodaki: Journal of Multidisciplinary Studies
234. Nepal Public Policy Review
235. Nepal Journal of civil Engineering
236. Journal of Sustainability and Environmental Management
237. Asian Journal of Population Sciences
238. Mangal Research Journal

239. Voice of Teacher
240. The EFFORTS, Journal of Education and Research
241. Rainbow Journal
242. The harvest
243. Nepalese Journal of Hospitality and Tourism Management
244. (Happy New Year 2079)
245. DMC Research Journal
246. Humanities and Social Sciences Journal
247. Prashasan: Nepalese Journal of Public Administration
248. Asian Journal of International Affairs
249. Journal of Technical and Vocational Education and Training
250. Pragyajyoti
251. Nepalese respiratory Journal
252. Kanya Journal
253. Academic Journal of Mathematics Education
254. Triyuga Academic Journal
255. Sotang, Yearly Peer Reviewed Journal
256. Medical Journal of Eastern Nepal
257. The Lumbini Journal of Business and Economics
258. Access: An International Journal of Nepal Library Association
259. Journal of Tikapur Multiple Campus
260. Cognition, 269
261. Pursuits: A journal of English Studies,
262. The Educator Journal
263. Journal of Agriculture and Forestry University
264. Vangmaya
265. English Language Teaching Perspectives
266. One Health Journal Nepal
267. Nepalbhasha
268. Kankai Journal
269. KMC Journal
270. Bouddhik Abhiyan
271. Shanti Journal
272. Kalika Journal of Multidisciplinary Studies
273. Chintandhara
274. Patan Perspectives
275. Adhyayan Journal
276. Academia Research Journal
277. Awadharana
278. Voice of Culture

279. TU Journal of Food Science and Technology
280. Journal of Bhuwanishankar
281. Prajna
282. Lumbini Journal of Language and Literature
283. Kala Darpan
284. Journal of Lumbini Engineering
285. Journal of Lumbini Engineering
286. Bhairahawa Campus Journal
287. Journal of Development Review
288. Rupandehi Campus Journal
289. Agriculture Development Journal
290. Journal of TESON
291. International Journal of Operational Research
292. Interdisciplinary Journal of Innovation in Nepalese Academia
293. Journal of Nepalese Society of Critical Care Medicine
294. Orchid Academia Siraha
295. KIC International Journal of Social Science and Management
296. Innovative Research Journal
297. Pragya Darshan प्रज्ञा दर्शन
298. Journey for Sustainable Development and Peace Journal
299. Journal of Nepalese Management and Research
300. Journal of Knowledge and Innovation
301. Journal of National Heart and Lung Society Nepal
302. Gyan Jyoti
303. HISAN: Journal of History Association of Nepal
304. Economic Review of Nepal
305. The Mega Journal
306. Khwopa Journal
307. NELTA Bagmati Journal
308. Journal of Nepal Biotechnology Association
309. Tribhuvan Journal
310. Ganeshman Darpan
311. INTELLIGENCE Journal of Multidisciplinary Research
312. Journal of Environment Sciences
313. Bon Voyage
314. OCEM Journal of Management, Technology & Social Sciences
315. Pragyan
316. Vox Batauli
317. The Spectrum
318. NCWA Annual Journal

319. Journal of Multidisciplinary Research Advancements
320. Prāgyik Prabāha
321. Bharatpur Pragma: Journal of Multidisciplinary Studies
322. Baneshwor Campus Journal of Academia
323. AMC Multidisciplinary Research Journal
324. International Journal of Silkroad Institute of Research and Training
325. Communication Journal
326. The Journal of Economic Concerns
327. Sahayaatra सहायत्रा
328. Journal of Durgalaxmi
329. Journal of NELTA Karnali
330. Annapurna Journal of Health Sciences
331. Education Quarterly
332. Koshi Pravah
333. Nepal Law Review
334. Researcher CAB: A Journal for Research and Development
335. DMC Journal
336. English Language Teaching Perspectives
337. Voice: A Biannual & Bilingual Journal
338. Far Western Review
339. Journal of Engineering and Sciences
340. State, Society and Development: PMPD Perspectives
341. Dhaulagiri Journal of Contemporary Issues
342. ILAM इलम
343. Interdisciplinary Issues in Education
344. Surkhet Journal
345. AMC Journal (Dhangadhi)
346. International Journal of Atharva
347. New Perspective: Journal of Business and Economics
348. Journal of Interdisciplinary Studies
349. Namuna Academic Journal
350. Journal of Economics and Management
351. Janabhawana Research Journal
352. Multi-Disciplinary Explorations: The Kasthamandap College Journal
353. Pragnya Sarathi प्रज्ञा-सारथि
354. Pragyaratna प्रजारत्न
355. शोधसुधा Shodh Sudha
356. Bikasko Nimti Shiksha (विकासको निम्ति शिक्षा)
357. Scientific Researches in Academia
358. Journal of Emerging Management Studies
359. National College of Computer Studies Research Journal

360. Shahid Kirti Multidisciplinary Journal
361. Journal of Mathematics Education
362. Journal of Kathmandu BernHardt College
363. Kalika Journal of Multidisciplinary Research
364. Amrit Journal
365. PRAGYAN A Peer Reviewed Multidisciplinary Journal
366. SNPRC Journal
367. Mindscape: A Journal of English & Cultural Studies
368. Devkota Journal of Interdisciplinary Studies
369. Educational Journal
370. Apex Journal of Business and Management
371. Journal of Nepalese Management Academia
372. RR Interdisciplinary Journal
373. AJOIS: Academic Journal of Interdisciplinary Studies
374. Research Journal of Padmakanya Multiple Campus
375. Shikshya Sandesh
376. People's Journal of Management
377. Journal of Biratnagar Nursing Campus
378. Chaturbhujeshwar Academic Journal
379. Morgan Journal of Interdisciplinary Research Studies
380. The Shivapuri Journal
381. Spandan
382. Sudurpaschim Spectrum
383. Damak Campus Journal
384. KEC Journal of Science and Engineering
385. Panauti Journal
386. SMC Journal of Sociology
387. Nepalese Journal of Public Affairs
388. Medha: A Multidisciplinary Journal
389. Rural Development Journal
390. Journal of Entrepreneurship & Management Studies
391. Resunga Journal रेसुङ्गा जर्नल
392. Journal of Tilottama
393. The Nepalese Management Review
394. The Journal of Academic Development
395. Academia Journal of Humanites and Social Sciences
396. Solukhumbu Multiple Campus Research Journal
397. Samaj Anweshan समाज अन्वेषण
398. Journal of Economics Students
399. The Journal of Aadikavi
400. Pragyik Bimarsha प्राज्ञिक विमर्श
401. Journal of Janta Multiple Campus
402. A Bi-annual South Asian Journal of Research & Innovation
403. Nepalese Journal of Business and Management Studies
404. YAGYODAYA Journal

PAAN (Public Administration Association of Nepal ) Journal  
Journal of Nursing and Health Sciences Nepal  
Nepal Journal of Botany  
Journal of Nursing Education of Nepal  
SADGAMAYA  
Intellectual Inception: A Multidisciplinary Research Journal of  
Bhojpur Campus  
Patan Gyansagar  
Geba Nath Nyaupane  
NepJOL Section, TUCL

# ISBN Form (Sample)



**TRIBHUVAN UNIVERSITY**  
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http://tucl.tu.edu.np

## APPLICATION FORM

National ISBN Agency  
Tribhuvan University Central Library  
Kirtipur, Kathmandu

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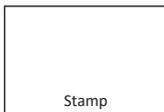
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Subject							
Author/Editor Translator							
Name of Publisher & Address							
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Year of Publication		Paperback <input type="checkbox"/>			Hard Bound <input type="checkbox"/>		
Preliminary Page:				Textual page		Total Page:	
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3. Please provide us two copy of your publication to include in the Nepalese National Bibliography and ISBN Collection.

4. If the publication is Institutional, Stamp is necessary. Provide the latest previous ISBN

9 7 8 9 9 3 7

## List of Volunteers :

(Worked in the reported f/y)

S.N.	Name of Volunteers	
1	Ms. Puja Kumari Jha	Volunteer
2	Ms. Bhagwat Thapa Chhetri	Volunteer
3	Ms. Durga Khadka	Volunteer
4	Ms. Laxmi Giri	Volunteer
5	Ms. Anju Kumari Jha	Volunteer
6	Ms. Mamata Rai	Volunteer
7	Ms. Reena Maharjan	Volunteer
8	Ms. Punita Kumari Yadav	Volunteer
9	Ms. Sabitri Pandaya	Volunteer
10	Ms. Chadani Khatri	Volunteer
11	Ms. Parbati Pathak	Volunteer
12	Ms. Karuna Baskota Sharma	Volunteer
13	Ms. Babita Shigh	Volunteer
14	Ms. Rasmita Karki	Volunteer
15	Ms. Nirmala Kumari Pokheral	Volunteer
16	Mr. Nirman Adhikari	Volunteer
17	Ms.Ambika Pandey	Volunteer

## T.U. Central Library Staff As of July 16, 2023 (Ashadh 31, 2080)

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7		<b>Mr. Roshan Kumar Pokharel</b> Section Officer ISBN Section ros123nepal@gmail.com

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11		<b>Mr. Gebnath Nyaupane</b> Head Office Assistant NepJOL section gebanath.nyaupane@tucl.tu.edu.np

12



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13



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14



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15



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16



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17



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18



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19



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20



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31



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22



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23



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26



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27



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S.N	Name & Designation	Section/ Responsibility
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28



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29



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30



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31



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32



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33



**Mr. Prakash Pujari**

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Administration Section  
prakash.pode@tucl.tu.edu.np

## T.U. Central Library Operation Procedure, 2081

त्रिभुवन विश्वविद्यालय केन्द्रीय पुस्तकालय  
कीर्तिपुर, काठमाडौं

त्रि. वि. केन्द्रीय पुस्तकालय सञ्चालन निर्देशिका २०८१

प्रस्तावना :- त्रिभुवन विश्वविद्यालय केन्द्रीय पुस्तकालयको कार्य प्रभावकारी रूपमा सञ्चालन तथा व्यवस्थापन गर्न वाञ्छनीय भएकोले त्रिभुवन विश्वविद्यालय संगठन तथा शैक्षिक प्रशासन सम्बन्धी नियम २०५० को परिच्छेद १० को नियम ४३ (२) ले दिएको अधिकार प्रयोग गरी यो निर्देशिका तयार गरिएको छ ।

### परिच्छेद एक

१. संक्षिप्त नाम र प्रारम्भ:- (क) यो निर्देशिकाको नाम त्रि वि केन्द्रीय पुस्तकालय सञ्चालन निर्देशिका २०८१ रहेको छ ।

(ख) यो निर्देशिका पुस्तकालय विकास समितिबाट स्वीकृत भएको मिति देखि प्रारम्भ हुनेछ ।

२. परिभाषा :- विषय वा प्रसंगले अर्को अर्थ नलागेमा यस निर्देशिकामा

- १) "कार्यकारी परिषद्" भन्नाले त्रिभुवन विश्वविद्यालय कार्यकारी परिषद् सम्झनु पर्छ ।
- २) "पुस्तकालय विकास समिति" भन्नाले त्रिभुवन विश्वविद्यालय पुस्तकालय विकास समिति सम्झनु पर्छ ।
- ३) "पुस्तकालय विशेष समिति" भन्नाले त्रिभुवन विश्वविद्यालय पुस्तकालय विशेष समिति सम्झनु पर्छ ।
- ४) "निकाय" भन्नाले त्रिभुवन विश्वविद्यालयका अध्ययन संस्थान, संकाय, अनुसन्धान केन्द्र, आङ्गिक क्याम्पस, केन्द्रीय विभाग, कार्यक्रम, स्कुल तथा सम्बन्धन प्राप्त क्याम्पसका पुस्तकालय सम्झनु पर्छ ।
- ५) "केन्द्रीय पुस्तकालय" भन्नाले त्रिभुवन विश्वविद्यालय केन्द्रीय पुस्तकालय सम्झनु पर्छ ।
- ६) "सञ्चालन समिति" भन्नाले त्रि.वि. केन्द्रीय पुस्तकालय सञ्चालन समिति सम्झनु पर्छ ।
- ७) "पुस्तकालय सदस्य" भन्नाले यस निर्देशिका बमोजिम पुस्तकालय सदस्यता प्राप्त गरेका व्यक्तिहरूलाई सम्झनु पर्छ ।
- ८) "अध्ययन सामग्री" भन्नाले केन्द्रीय पुस्तकालय तथा पुस्तकालयहरूमा रहेका सम्पूर्ण अध्ययन अध्यापनका पाठ्यसामग्रीहरूलाई सम्झनु पर्छ ।

### परिच्छेद दुई

३) केन्द्रीय पुस्तकालय सञ्चालक समिति: १) केन्द्रीय पुस्तकालय प्रभावकारी सञ्चालन, विकास, संरक्षण तथा संवर्द्धनका लागि पुस्तकालय विशेष समितिमाफत सञ्चालन गरिनेछ ।

२) केन्द्रीय पुस्तकालय विशेष समितिसम्बन्धी कार्य व्यवस्था प्रणालीमा तोकिएबमोजिम सञ्चालन समितिको काम कर्तव्य र अधिकार हुनेछ ।

४) पुस्तकालयको उद्देश्य: (१) पुस्तकालयको मुख्य उद्देश्य पाठक सदस्यहरूलाई तोकिए बमोजिम छिटो, छरितो र प्रभावकारी रूपमा अध्ययन, अनुसन्धान तथा अन्वेषणका लागि सहजिकरण गर्नु रहेको छ ।

(२) दफा ४(१) बमोजिमको उद्देश्य प्राप्तिका लागि अध्ययन सामग्रीको सङ्कलन, व्यवस्थापन, संरक्षण र संप्रेषण पुस्तकालयको मुख्य कार्य हुनेछ ।

- (३) दफा ४ (२) बमोजिमका कार्यहरू पुस्तकालयले विभिन्न शाखा वा यूनिटमार्फत गर्ने गराउने छ ।
- ५) **अध्ययन सामग्रीको प्राप्ति प्रक्रिया:** (१) केन्द्रीय पुस्तकालयमा खरिद, उपहार, अन्तर पुस्तकालय सापटी, संस्थाको सदस्यता आदि मार्फत आवश्यक प्रक्रिया पुरा गरी अध्ययन सामग्रीहरू प्राप्त गर्न सकिनेछ ।
- (२) अध्ययन सामग्री खरिद गर्दा विनियोजित बजेटको परिधि भित्र रही पुस्तकालयले खरिद गर्नेछ ।
- (३) पुस्तकालयले अध्ययन सामग्रीहरू खरिद गर्दा नेपालको बारेमा प्रकाशन गरिएका र पाठ्यक्रमसँग सम्बन्धित रहेका अध्ययन सामग्रीहरू प्राथमिकतामा राखी खरिद गर्नेछ ।
- ६) **अध्ययन सामग्री खरिद प्रक्रिया:** (१) त्रि.वि आर्थिक व्यवस्थापन तथा खरिद सम्बन्धी नियम, २०५० तथा नेपालको प्रचलित कानूनसँग नबाझिने गरी अध्ययन सामग्री खरिद गरिनेछ ।
- (२) त्रिभुवन विश्वविद्यालयका निकायहरूबाट आर्थिक वर्षको शुरूवातमा आवश्यक पुस्तकहरूको सूची माग गरिनेछ ।
- (४) निकायहरूबाट प्राप्त सूची बाहेक तुरुन्त सेवा दिन पाठ्यक्रमसँग सम्बन्धित १० प्रतिशत र पुस्तकालयको स्तरीयता वृद्धि गर्ने सन्दर्भ पुस्तकहरू ५ प्रतिशत पुस्तकालय प्रमुखले सम्बन्धित शाखाको परामर्शमा खरिद गर्न सक्नेछ ।
- (५) निकायहरूबाट प्राप्त सूचीलाई खरिदका लागि अर्डर गर्नु भन्दा पहिला पुस्तकालयमा उपलब्ध छ छैन रुजु गरी खरिद सूची तयार गरिनेछ ।
- (६) नेपालबाट प्रकाशित पुस्तकमा आइएसबीएन उल्लेख नभएको अवस्थामा खरिद गरिने छैन । तर पाठकहरूको माग भएको अवस्थामा बढीमा दुई प्रतिशत खरिद गर्न सकिनेछ ।
- (७) पुस्तकहरू खरिद गर्दा अधिकतम छुट मुल्यमा खरिद गर्नु पर्नेछ । कुनै पनि अध्ययन सामग्री १० प्रतिशत भन्दा कम छुट मुल्यमा खरिद गर्न पाइने छैन । तर सरकारी प्रकाशन, कुनै अप्राप्त वा पुराना संस्करणका अध्ययन सामग्रीहरू अङ्कित मुल्यमा छुट नपाउने अवस्था भएमा त्यस्ता अध्ययन सामग्री खरिदमा यो नियम बाध्यकारी हुने छैन ।
- (८) अध्ययन अनुसन्धान कार्यमा सहजिकरण गर्ने उद्देश्यले स्वदेशी तथा विदेशी जर्नल, म्यागजिन तथा दैनिक पत्रपत्रिका लगायतका अध्ययन सामग्रीहरू आवश्यकता अनुसार पत्रपत्रिका शीर्षकमा विनियोजित बजेटको परिधिभित्र रही खरिद गरिने छ ।
- (९) **उपहारबाट प्राप्त अध्ययन सामग्रीको छनोट प्रक्रिया:** (१) पुस्तकालयमा कुनै संस्था वा व्यक्तिले उपहार स्वरूप अध्ययन सामग्रीहरू दिन चाहेमा आवश्यकता र औचित्यका आधारमा पुस्तकालयले ग्रहण गर्न सक्नेछ ।
- (२) उपदफा (१) अनुसार प्राप्त अध्ययन सामग्रीहरू केन्द्रीय पुस्तकालयमा प्रयोग नहुने देखिएमा त्रि.वि.का निकायहरू तथा अन्य सङ्घ संस्थाहरूलाई उपहार स्वरूप दिन सकिनेछ ।
- (३) उपदफा (२) अनुसार उपहार स्वरूप दिइएका अध्ययन सामग्रीहरूको अभिलेख केन्द्रीय पुस्तकालयमा अनिवार्य राख्नु पर्नेछ ।
- (४) कुनै विद्वत वर्ग, संस्था वा देशले केन्द्रीय पुस्तकालयमा डिपोजिटरी सङ्कलनका रूपमा अध्ययन सामग्रीहरू राख्न चाहेमा समितिले आवश्यक निर्णय गरी छुट्टै सङ्कलनका रूपमा राख्न सकिनेछ ।
- ८) **अध्ययन सामग्रीहरूको अभिलेखीकरण:** (१) पुस्तकालयमा खरिद, उपहार, डिपोजिटरी वा अन्य माध्यबाट पुस्तकालयमा प्राप्त अध्ययन सामग्रीहरूमा पुस्तकालयको छाप लगाइदता पुस्तिकामा दर्ता गरी अभिलेखीकरण गर्नु पर्नेछ । यस्तो अभिलेखीकरण सफ्टवेयरमा पनि गर्न सकिनेछ ।
- (२) उपहार स्वरूप प्राप्त पुस्तकहरू केन्द्रीय पुस्तकालयलाई आवश्यक नदेखिएमा अन्य निकाय तथा संघ संस्थाहरूलाई वितरण गर्न सकिनेछ । त्यस्ता पुस्तकहरूको अभिलेख पुस्तकालयको दर्ता पुस्तिकामा राखिने छैन तर वितरण गरेको अभिलेख राख्नु पर्नेछ ।

(३) पाठकहरूले हराई हर्जना तिरिका अध्ययन सामग्रीहरू पुस्तकालयको अभिलेखबाट लगत कट्टा गरी क्याटलगाबाट रेकर्ड हटाइने छ ।

### परिच्छेद तीन

१) पुस्तकको वर्गीकरण तथा सूचीकरण: (१) पुस्तक प्राप्ति शाखामा दर्ता पुस्तिकामा पुस्तकको अभिलेखीकरण भइसकेपछि पुस्तकहरूलाई उचित व्यवस्थापन गर्नका लागि प्राविधिक कार्यहरू वर्गीकरण तथा सूचीकरण गर्नु पर्नेछ ।

(२) सामान्यता पुस्तक वर्गीकरणका लागि डिवी दशमलव वर्गीकरण प्रणाली (Dewey Decimal Classification System), सूचीकरणका लागि एङ्लो अमेरिकन क्याटलगाइङ रूलस (Anglo American Cataloguing Rules) र पुस्तकको उचित विषय शीर्षकका लागि लाइब्रेरी अफ कङ्ग्रेस सब्जेक्ट हेडिङ (Library of Congress Subject Heading) लगायतका स्रोत सामग्रीहरू प्रयोग गरिनेछ ।

(३) अध्ययन सामग्रीहरूलाई थप व्यवस्थित रूपमा राख्नका लागि आवश्यकता अनुसार पुस्तकालयले म्यानुअल (Manual), अथोरिटी फाइलहरू (Authority Files) बनाइ कार्यान्वयन गर्न सकिनेछ ।

१०) सदस्यता वितरण: (१) केन्द्रीय पुस्तकालयमा विश्वविद्यालयका शिक्षक, विद्यार्थी, अनुसन्धानकर्ता, कर्मचारी लगायत अन्य स्वदेशी तथा विदेशी नागरिकले तपसिल बमोजिमका सदस्यता लिइ पुस्तकालय प्रयोग गर्न सक्नेछन ।

(क) विश्वविद्यालय भित्रका शिक्षक, विद्यार्थी, अनुसन्धानकर्ता तथा कर्मचारीहरूलाई नियमित सदस्यता ।

(ख) स्वदेशी तथा विदेशी नागरिकहरूलाई प्राइभेट सदस्यता ।

(ग) पुस्तकालय नियमित प्रयोग गर्नका लागि सदस्यता लिन चाहने पाठकहरूका लागि रिफरेन्स सदस्यता ।

(घ) छोटो समय (बढीमा १५ दिन) मात्र पुस्तकालयका अध्ययन सामग्रीहरू प्रयोग गर्न चाहने पाठकहरूका लागि अस्थायी सदस्यता ।

११) सदस्यता शुल्क: (१) पुस्तकालय सदस्यता शुल्क कार्यकारी परिषद्ले तोके बमोजिम हुनेछ ।

१२) पुस्तकालय सञ्चालन समय र विधि: (१) केन्द्रीय पुस्तकालय सञ्चालन समयावधि कार्यकारी परिषद्ले तोके बमोजिम हुनेछ ।

(२) केन्द्रीय पुस्तकालय उपलब्ध अध्ययन सामग्रीहरू पाठकहरूको सहज पहुँचमा रहने गरी खुलाद्वार प्रणाली अवलम्बन गरिने छ । तर पुस्तकालय उपलब्ध ऐतिहासिक महत्वका सामग्री तथा स्पेशल कलेक्सनमा राखिएका अध्ययन सामग्रीहरूमा भने बन्दद्वार प्रणाली नै अवलम्बन गरिनेछ ।

१३) पुस्तक लेनदेन सेवा: (१) अध्ययन सामग्रीहरूको वितरण सेवालाई आधुनिक एवम् सहज बनाइ लेनदेन कार्य गरिनेछ ।

(२) अध्ययन सामग्री लेनदेन तथा पुस्तकालयमा नियमित अध्ययनका लागि आउने प्रत्येक पाठकहरूले अनिवार्य रूपमा पुस्तकालयको परिचयपत्र बनाउनु पर्नेछ ।

(३) केन्द्रीय पुस्तकालयको नियमानुसार तोकिएका सदस्यलाई मात्र निश्चित अवधिका लागि पुस्तक लेनदेन सेवा प्रदान गरिनेछ ।

(४) पुस्तकालय भित्र रही अध्ययन प्रयोजनका लागि सदस्यहरूलाई जनरल शाखाबाहेक अन्य शाखाका पुस्तकहरू इयू हुने छैनन् ।

(५) पुस्तकालयमा अटोमेशन सफ्टवेयरको प्रयोगमार्फत अध्ययन सामग्री लेनदेन कार्य सञ्चालन गरिने छ ।

(६) अध्ययन सामग्री लेनदेनका लागि केन्द्रीय पुस्तकालय र क्याम्पस पुस्तकालय बीच सहकार्य स्थापित गरिनेछ ।

१४) पुस्तकालय धरोटी, कारवाही र जरिवाना: (१) पुस्तकालयमा हुनसक्ने विभिन्न प्रकारका अवाञ्छित गतिविधिहरूलाई नियमसङ्गत, प्रभावकारी र व्यवस्थित रूपमा सञ्चालनका लागि पुस्तकालय नियम तर्जुमा गरी

- धरौटी, कारवाही, जरिवाना लगायतको व्यवस्था गरिनेछ ।
- १५) **अध्ययन सामग्रीहरूको सुरक्षा र सम्भार:** (१) केन्द्रीय पुस्तकालयमा उपलब्ध अध्ययन सामग्रीहरूको उचित रूपमा व्यवस्थापन गरी संरक्षण र सम्भारका लागि आधुनिक प्रविधिहरूको प्रयोग गरी सुरक्षाका उपायहरू अवलम्बन गरिनेछ ।
- (२) पुस्तकालयमा उपलब्ध प्रत्येक अध्ययन सामग्रीमा म्याग्नेट जडान गरेर मात्र पाठक प्रयोजनका लागि राखिने छ ।
- (३) पुस्तकालयमा 3M Security System वा Radio Frequency Identification (RFID), CCTV Camera जस्ता आधुनिक प्रणाली जडान गरिने छ ।
- (४) पुस्तकालयमा उपलब्ध अध्ययन सामग्रीहरूका साथै अन्य भौतिक सामग्रीहरूको नियमितरूपमा सरसफाई एवम् संरक्षण गरिनेछ ।
- १६) **पुस्तक गणना तथा रूजु कार्य:** (१) पुस्तकालयमा उपलब्ध अध्ययन सामग्रीहरूको तथ्यङ्क अध्यावधिक गर्नका लागि समयसमयमा भौतिक सम्परीक्षण गरिनेछ ।
- (२) पुस्तक गणना गर्दा सामान्यतया दर्ता पुस्तिका वा आधुनिक प्रविधिहरूको प्रयोगबाट गरिने छ ।
- १७) **बाइन्डिङ्ग** (१) पुस्तकालयमा उपलब्ध पुस्तक, जर्नल तथा पत्रपत्रिकाहरू पाठकको प्रयोग र उपयोगिताको आधारमा बाइन्डिङ्ग गरी राखिनेछ ।
- (२) च्यातिएका, पाना खुस्किएका, बाइन्डिङ्ग बिग्रिएका पुस्तकहरूलाई पुस्तकालयमा नै बाइन्डिङ्ग गरी पुनः प्रयोगयोग्य बनाइने छ । पुस्तकालयमा बाइन्डिङ्ग गर्ने जनशक्ति तथा स्रोत साधनको अभाव भएमा अन्यत्रबाट पनि बाइन्डिङ्ग गर्न सकिनेछ ।

#### परिच्छेद चार

- १८) **पुस्तकालय अटोमेशन कार्य:** (१) पुस्तकालयको सेवालार्ई छिटोछरितो, प्रभावकारी एवम् आधुनिक प्रविधिमैत्री रूपमा व्यवस्थित गर्दै लगिने छ ।
- (२) पुस्तकालयमा हुने विभिन्न परिपूरक कार्यलाई एउटै सफ्टवेयरको माध्यमबाट सञ्चालन गर्ने गरी एकीकृत पुस्तकालय स्वचालीत प्रणाली (Integrated Library Automation System) लागु गरिने छ ।
- (३) पाठकहरूलाई पुस्तकालयमा उपलब्ध अध्ययन सामग्रीहरूको सहजताका लागि अनलाइन पब्लिक एक्सेस क्याटलगको व्यवस्था गरिनेछ ।
- १९) **डिजिटल पुस्तकालय सञ्चालन कार्य:** (१) त्रिभुवन विश्वविद्यालय डिजिटल पुस्तकालय व्यवस्थापन सम्बन्धी निर्देशिका बमोजिम विद्युतीय अध्ययन सामग्रीहरूको सङ्ग्रह गरी व्यवस्थित डिजिटल पुस्तकालय सञ्चालन गरिने छ ।
- (२) डिजिटल पुस्तकालयलाई समयानुकुल परिमार्जन गरी आम पाठक तथा अनुसन्धानकर्ताका लागि सहज पहुँचयोग्य बनाइने छ ।
- २०) **ई-रिसोर्स सेवा:** (१) पुस्तकालयका पाठकहरूलाई अनलाइन पुस्तकालय सेवा प्रभावकारी रूपमा उपलब्ध गराउनका लागि स्वदेशी तथा विदेशी डाटावेसहरू खरिद गरिनेछ ।
- (२) केन्द्रीय पुस्तकालयबाट खरिद गरिएका तथा अन्य संस्थाहरूबाट सहकार्य गरी प्राप्त डाटावेसहरूलाई त्रिभुवन विश्वविद्यालयका पाठकबाहेक अन्य व्यक्ति तथा संस्थाबाट माग भई आएमा विश्वविद्यालयको निर्णयानुसार उपलब्ध गराउन सकिनेछ ।
- (३) पाठकहरूको मागका आधारमा ई-पुस्तकहरू खरिद गर्ने कार्यलाई प्राथमिकता दिई खरिद गरिएका ई-पुस्तकहरू पाठकको सहज पहुँच हुने गरी व्यवस्थापन गरिनेछ ।

### परिच्छेद पाँच

- २१) पुस्तकालय अभिमुखीकरण: (१) पाठकहरूलाई पुस्तकालयमा उपलब्ध स्रोत सामग्रीको बारेमा जानकारी तथा प्रयोगमा सहजताका लागि समयसमयमा पुस्तकालय अभिमुखीकरण कार्यक्रमहरू सञ्चालन गरिनेछ।  
(२) पुस्तकालय अभिमुखीकरण कार्यक्रमहरू भौतिक उपस्थिति तथा अनलाइनको माध्यमबाट गर्न सकिनेछ।
- २२) वर्कशप, सेमिनार, गोष्ठी आयोजना तथा सहभागिता (१) केन्द्रीय पुस्तकालयले राष्ट्रिय तथा अन्तर्राष्ट्रिय स्तरका वर्कशप, सेमिनार, गोष्ठी तथा तालिम लगायतका कार्यक्रमहरू सञ्चालन गरिनेछ।  
(२) राष्ट्रिय तथा अन्तर्राष्ट्रिय स्तरमा हुने वर्कशप, सेमिनार, गोष्ठी तथा तालिम लगायतका कार्यक्रममा केन्द्रीय पुस्तकालय तथा विश्वविद्यालयका पुस्तकालयमा कार्यरत कर्मचारीहरूलाई सहभागिताका लागि सिफारिस गरिनेछ।
- २३) अध्ययन सामग्री लिलाम तथा हस्तान्तरण: (१) त्रि.वि. आर्थिक व्यवस्थापन तथा खरिद सम्बन्धी नियम अनुसार केन्द्रीय पुस्तकालयमा नियमित रूपमा पाठ्यसामग्रीहरू अध्यावधिक गरी लिलाम तथा हस्तान्तरण कार्य गरिनेछ।  
(२) विश्वविद्यालय मातहतका निकाय लगायतका अन्य संस्थाका पुस्तकालयमा अध्ययन सामग्री लिलाम तथा हस्तान्तरण सम्बन्धी कार्यमा केन्द्रीय पुस्तकालयले सहजिकरण गर्नेछ।
- २४) सहकार्य तथा सम्झौता: (१) पुस्तकालयमा पाठक सेवालार्थ थप व्यवस्थित र विस्तार गर्न तथा कर्मचारीहरूको क्षमता अभिवृद्धि सम्बन्धी विषयमा केन्द्रीय पुस्तकालयले स्वदेशी तथा विदेशी सङ्घ संस्थाहरूसँग सहकार्य तथा सम्झौता गर्न सक्नेछ।  
(२) कुनै पनि सङ्घ संस्थाबाट पुस्तकालयको विषयमा परामर्श तथा सहयोग सेवा माग भएको अवस्थामा सम्झौता गर्न सकिनेछ।
- २५) खारेजी र बचाउ: (१) "त्रि.वि. केन्द्रीय पुस्तकालय सञ्चालन कार्यवली २०५४" खारेज गरिएको छ।  
(२) उपनियम (१) मा उल्लेखित कार्यवली बमोजिम भएका काम कारवाही यसै विनियम बमोजिम भए गरेको मानिनेछ।

## Some Pictures











