

**Tribhuvan University**  
**Institute of Engineering**  
**Examination Control Division**  
**2082 Chaitra**

<b>Examination</b>	<b>Model Question</b>		
<b>Level</b>	<b>BE</b>	<b>Full Marks</b>	<b>30</b>
<b>Program</b>	<b>BME</b>	<b>Pass Marks</b>	<b>12</b>
<b>Year/Part</b>	<b>III/I</b>	<b>Time</b>	<b>1.5 Hrs.</b>

---

**Subject:- Technical Communication (ENSH 303)**

---

√Candidates are required to give their answers in their own words as *far as practicable*.

√Attempt **all** questions

√The figures in the margin indicate **Full Marks**.

√Necessary figure(s) are/is attached herewith.

√Assume suitable data if necessary

1. Write a formal proposal to the Campus Chief of Pulchowk Campus, requesting permission to establish a student-run stationery outlet on campus premises. Explain how both staff and students will benefit from convenient access to academic supplies, and ensure your proposal is clearly structured and professionally worded. [6]
2. A large public limited company has been spending about rupees seven lakhs per annum on getting its various documents, such as routine forms, brochures, reports, proposals, and manuals, printed by outside agencies. For greater economy and efficiency, it has decided to have its own Publishing Unit to cater to all its printing needs. As Office Manager, write a proposal for the creation of this unit for consideration by the Board of Directors. Prepare the title page, abstract, and cost estimate parts of the proposal. [6]
3. Prepare a report to be submitted to the Director of the Ministry of Urban Development stating that you have surveyed how aggressive street dogs can be managed in the Kathmandu Metropolitan roads. Prepare the title page, transmittal, executive summary, findings and recommendations. [8]
4. Write an abstract, statement of the problem, methodology and findings for a research article titled "Conditions for Running Trolleybuses in Public Urban Transport". [6]
5. Adjust the given information into APA style of citation. [2+2]
  - i) **Author Name:** Anuj Vaidya  
**Name of Journal:** *QED: A Journal in GLBTQ Worldmaking*  
**Article Name:** Forest Tales: Restorying the Ramayana  
**Volume number:** 5  
**Issue Number:** 3  
**Date of Publication:**2018  
**Page numbers:** 130-147  
*JSTOR*, <https://doi.org/10.14321/qed.5.3.0130>. Accessed 31 Mar. 2026
  - ii) **Name of author:** Chinua Achebe  
**Name of book:** *Things Fall Apart*  
**Year of publication:** 1958  
**Publisher:** Heinemann  
**Country:** London, United Kingdom

\*\*\*