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Tribhuvan University

Institute of Medicine (TU IOM)

Biratnagar Nursing Campus



ACADEMIC AUDIT EVALUATION REPORT-2026



Audit and evaluation Team

1. Professor Dr. Ramsharan Mehta, Co-ordinator
B.P.Koirala Institute of Health Sciences, Dharan
2. Ms. Manju Yadav, Chief Hospital Nursing Administration – Member
Koshi Hospital

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Acknowledgements

The audit team extends sincere gratitude to Ms. Sabitra Subedi, Campus Chief and Chairperson of the Internal Quality Assurance Committee (IQAC), along with faculty, administrative staff, and students of Biratnagar Nursing Campus (BNC) for their cooperation, provision of documents, and support during the audit process.

The audit evaluated seven components:

1. Policy and Procedures
2. Curricular Aspects
3. Faculty Profile
4. Student Profile
5. Infrastructure
6. Departmental Activities
7. Information Systems

1. Introduction

Biratnagar Nursing Campus (BNC), established in 2023 BS, is a leading nursing institution in Eastern Nepal. It became part of TU IoM in 2029 BS and introduced bachelor programs in 2068/69 BS. Situated in Biratnagar, Morang, Koshi Province, BNC is dedicated to developing skilled healthcare professionals through a strong academic foundation, innovative research, and a student-focused learning environment. Accredited by UGC in 2079 BS, the campus prioritizes evidence-based education, research, and community engagement. With modern infrastructure, experienced faculty, and a legacy of academic excellence, BNC continues to produce competent nursing graduates.

2. Objectives

- Assess academic performance across key components.
- Identify areas for improvement to enhance quality.

3. Methodology

- Physical inspections, document reviews, and meetings with stakeholders.
- Use of checklists aligned with UGC's Quality Assurance and Accreditation (QAA) criteria.

4. Institutional Overview

Key Details

- **Programs:** The BNS and BSc.Nursing program is running. The details are mentioned in report.
- **Departments:** there are four deparment i.e. adult health nursing, maternity nursing, community fnursing and child health nursing. The details of department are mentioned in report.
- **Facilities:** Above the infrastructure of class-room, library, demonstration room, play sground details are mentioned in reports.
- **Staff:** Academic and administrations staff list with all detailed are enclosed in the report.

5. Evaluation Findings

Strengths

Policy and Procedures

- Clear mission, vision, and strategic plans.
- Functional IQAC and RMC for quality assurance.
- Transparent appraisal systems and stakeholder feedback mechanisms.

Curricular Aspects

- Holistic curriculum aligned with national/international needs.
- Practical training in clinical and community settings.

Faculty Profile

- Qualified faculty with research participation (NHRC, TU grants).
- Use of ICT in teaching like: (Google Classroom, HINARI), and other resources are available.



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Infrastructure

- Reliable electricity, RO water, and separate counseling rooms.
- Biometric attendance and updated EMIS records.
- Class room suffering demonstration room adequate.
- Space for extra activities adequate.

Student Support

- Scholarships for 75% of students (Ministry of Education).
- Remedial classes and parent-teacher meetings.
- Student quality circle
- Hostel facilities
- Student welfare committes

Policy and Procedures

- Update the campus website with program details.
- Develop self-sustaining financial models.
- Guidelines for administrations
- Teacher selection criteria.
- Evaluaction system.
- Staff development policy.

Curricular Aspects

- Adequate teaching learning resourcess.
- Sufficient teaching faculties.
- Adequate library facilities/sufficient books and journals.
- Adequate class room.
- Avalability of clinical exposure in koshi hospital : where all the required services are available for practice.

Faculty Development

- Organize national level workshops on research publication and team teaching.
- Encourage faculty to pursue M.Phil./Ph.D.



Dr. Mehta

- Regular CNE/CME incharge.
- Inservice education.
- Conduct staff development training.
- Workshop training grants from different organization.
- Presentation in different scientific forums.

Infrastructure

- Adequate classrooms and playgrounds.
- Exist basic science labs.

Research and Outreach

- Research grant for faculty.
- Publish findings in the Journal of *Biratnagar Nursing Campus*/ other journals and publication.
- Involve students in community health programs/camps.
- Research training for teachers.

Information Systems

- Allocated budget for IT upgradation, support from student welfare committee, using notice board for all required information & information given by concerned coordination about related information.

6. Conclusion

BNC demonstrates commendable strengths in academic delivery, infrastructure, and stakeholder engagement. Addressing the recommendations will enhance its position as a leader in nursing education.

Signatures

Audit and evaluation Team

1. Professor Dr. Ramsharan Mehta, Co-ordinator
B.P.Koirala Institute of Health Sciences, Dharan
2. Ms. Manju Yadav, Chief Hospital Nursing Administration - Member
Koshi Hospital

Date of Academic Audit: 2083/05/13



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CHAPTER I

BACKGROUND

Biratnagar Nursing Campus is one of the historical constituent campus of Tribhuvan University, Institute of Medicine, located in the heart of Biratnagar, Morang, Koshi province, Nepal. His Majesty's Government of Nepal, Ministry of Health established ANM training school in the year 2023 BS at Biratnagar. Later in 2029 BS, this program was handed over to Tribhuvan University, the Institute of Medicine. From 2037BS, Proficiency Certificate Level Nursing program was started. In 2068/69, this campus has begun the Bachelor in Nursing Program, now upgraded into 3 years Bachelor in Nursing Science (BNS) Program. Biratnagar Nursing Campus has an outstanding history of being ranked among the number of campuses of Nepal. It has record of cent percent pass result in PCL, BNS and BSc. Nursing program. Both program are running in annual system. It has its own land with College building, Hostel building, Administrative building, Teachers and employee quarter, separate visiting hall. Koshi Hospital, the major clinical area of campus located nearby in walking distance. There is good harmonious relationship between campus and hospital. Theoretical classes and clinical practice are held according to the Master Calendar of Operation. Memorandum of Understanding (MOU) has been done between Ministry of Health and Population (MoHP) and the Institute of Medicine (IOM).

Biratnagar nursing campus has separate buildings for administration, academic blocks and hostel for students. There are three separate buildings for residential purpose. Besides it, the campus chief quarter, administrative office room is completely formed in newly constructed building and have two well-spaced classroom. There are 4 separate laboratories for student skill development namely fundamental lab, midwifery skill lab, Basic Science lab and community lab. There are experienced and qualified adult nursing faculties. Biratnagar Nursing Campus has become one of the pioneer educational institutes in Nepal since its establishment. Nursing profession is mainly centralized in coeducation however it empower the female and self-reliance. The products are engaged in renowned institute/hospital /NGO/INGO inside the country and abroad. In addition to educational activities, nursing students take part actively in research, CNE, Journal club seminar & workshop.

Nursing is a profession and it is the combination of art and science so there is more opportunity for placement as leader, researcher, educator, administrator & practitioner. This profession has high social recognition and practical implication. So there is great scope in the following area like; hospital, campus, community, industries and schools. Nursing profession has significant role in achieving Millennium Development goals (MDGs) and Sustainable Development Goals (SDGs).



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Major Academic Achievement

BSc Nursing 4-Year Bachelor Program 50 Seat was added as new program from 2024. Bachelor in Nursing Science (BNS) 3-Year Program was updated from 25 seat to 40 seat from 2022. EMIS system is fully functioning in Library. Books for BSC Nursing and BNS are added each year. Number of computers added in computer lab. Printing and photocopy facilities are available in library in low cost. Internet facilities with freely access medical journal and article are available in library.

With the objective of improving quality of education and other services, Biratnagar Nursing Campus decided to be certified with Quality Assurance and Accreditation (QAA) and submitted the Letter of Intent (LoI) to the UGC on 16th December 2018 (1 Poush 2075 BS). The campus has prepared Self-Study Report (SRR), submitted to the QAA Division of UGC on 7th February 2020. Submission of the SSR is the second phase of the QAA process. The Self-Assessment Team (SAT) collected and analyzed information required for completion of the report. Based on the information obtained from the campus, the self-assessment of the current status of the institution has been made. The effectiveness and efficiency of the institution is explored and core strengths and weaknesses identified. It has provided the opportunity for self-realization for improvement of the institution's performance in order to make it more competitive and sustainable. The institutional assessment has been undertaken in eight generic criteria, namely, policy and procedures, curricular aspects, teaching-learning and evaluation, research, consultancy and extension, infrastructure and learning resources, student support and guidance, information system, and public information disclosure. The campus prepared the response report according to the feedback and the suggestions from the pre-visit team and submitted to **University Grants Commission Quality Assurance and Accreditation Division (QAAD)** on January 2022. After response report submission, again some modification has been done and submitted second response report to UGC on May 2022. Finally The Campus has got the Certificate of Institutional Accreditation on the date 2079/05/26 BS (September 11, 2022 AD) by **University Grant Commission (UGC)**.

IN 2081/82 four research grant and in 2082/083 five research grants are provided through RMC.

VISION

The vision of the Biratnagar Nursing campus is to establish as a leading institution in Koshi Province through higher education, innovative research, collaboration with stakeholders and community participation.



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MISSION

The mission of the Biratnagar Nursing Campus is to produce nursing graduates equipped with knowledge, attitude, practice in nursing practice, research, education and leadership and management who can provide service to individual, family and community through innovation, application, integration and dissemination of knowledge.

GOAL

The goal of Biratnagar Nursing Campus is to ensure excellence in all academic program to advance nursing knowledge and practice, enhance sustainable economic development, ensure quality of education, increase faculty, funding for research through partnership with deferent stakeholders.

OBJECTIVES

The Major Objectives of the Biratnagar Nursing Campus are:

- Develop quality education by critical thinking, evidence based practice, decision making competencies and self-reliance.
- Enhance Research Management Cell with advanced IT and documentation (Journal publication, Journal Club, Dissemination).
- Maintain the communication mechanism for the effective output.
- Evaluate regularly each individual and department according to job description in observable and measurable term
- Create gender friendly activities (Environment, furniture, toilet, ramp, wheel chair etc.)
- Provide opportunity to each individual for capacity building training, higher education, in-service education
- Collaborate with stakeholders for economical, educational and infrastructure development
- Enhance sustainable economic development through collaboration with local governance, province governance, UGC, HEP.
- Develop internal income source through multipurpose building, extending other program.
- Establish own campus as training Centre.
- Develop disaster preparedness plan for campus.
- Construct the buildings according to the standard of Urban Development Plan
- Provide training to students, employees and teachers in disaster management and handling(Triage)

The Long Range and Short-Range Goals of Biratnagar Nursing Campus

Long Range Goals

- Biratnagar Nursing Campus aims at providing qualitative nursing education to prepare professional nurses who can function independently as the member of national health team to deliver evidence-based preventive, promotive, curative and rehabilitative nursing care nursing care to individuals, families and community.
- To extend academic program as Postgraduate Nursing (Master Nursing) in



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- different streams and Ph.D. Nursing in future.
- To strive towards achievement of “Sustainable Developmental Goal (SDG), 2030”.

Short-Term Goals

- To provide evidenced based nursing education by adopting the emerging health needs and changes.
- To strengthen sustainable development of the Institute with respect to academic, physical, financial as well as administrative aspects.
- To collaborate with national and international programs and agencies to meet the long-term goals of the institute.
- To embrace teaching learning activities with research and innovative activities.
- To enhance advanced research studies in related to the health and wellbeing of individuals.
- To establish a course of feedback in order to ensure the quality education.
- To launch Master in Adult Health Nursing (MN in Adult Health Nursing) Program in near future.
- To adopt the advanced technologies in academic activities for safeguarding qualitative nursing education.

Teaching – Learning activities:

- To ensure active participants of students in academic activities.
- To incorporate extracurricular activities along with academic activities.
- To regulate periodic academic audit.
- To continue capacity building and faculty development of the teachers.

Research Activities:

- Research Management Cell has been established & well-functioning in the Institute.
- Various Research Activities, training and workshop has been conducted periodically.
- Research fund is allocated in research management cell in order to promote research activities among the faculty members.
- To publish Research Journal in the name of “Biratnagar Nursing Campus”.
- Research Friendly Environment is created within the institute.
- Publication and research articles/reports in different national as well as international journals.
- Faculties are involved in different higher educational research activities like : M.Phil & PHD.



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Academic Audit

Biratnagar Nursing Campus has undertaken the task of publishing basic statistical information about the higher education (bachelors) through its annual publication in the form EMIS report. This report presents information about the higher education in the campus though comprehensive data. It is expected that the information in this report would be useful for planning, policy making, designing programs and projecting resources of the higher education with special reference to Biratnagar Nursing Campus. BNC established an Education Management Information System (EMIS) under the higher education project in 2020 A.D. It aims to provide updated information on the education system in the campus. This is our third attempt to bring out such a comprehensive report of statistical information. The main purpose of this volume is to provide adequate, accurate, timely and reliable data related to the education. This report comprises information about higher education institution (BNC), student enrollment, pass graduates, Gender Parity Index (GPI), teaching and non-teaching staffs, academic department and programs.

As per the request of the campus, the committee has carried out the academic audit of TU, IOM Biratnagar Nursing Campus. After we received the official letter from the campus requesting us to evaluate education quality processes, we have attempted to monitor its progress and evaluate the academic performance. The report describes the strengths and weaknesses of the campus as per its efforts to improve academic quality of the programs and identify plans for improvements. The report specifically concentrates on commendation of the good practices, affirmations of the progress the campus is making, and recommendations for quality improvements

Objectives of Academic Audit

The purpose of this academic audit is not judgmental but to facilitate progress of the campus. Following are the objectives of the audit process.

- i. To assess the performance of the campus in terms of its key academic components
- ii. To identify issues to be considered to improve the academic quality of the campus.

Methodology

The audit team attempted to collate the evidence in order to meet the objectives of the audit held on external audit visit (2083/05/08-2083/05/11). The team jointly visited for physical inspection using an academic audit checklist along with supervision of different academic and administrative infrastructures. Based on the available documents (Annual reports, academic planed calenders, strategic plan, curriculum documents, examination record,

research records, staff records, student records, other documents) and availability of resources the report is prepared by the committee members. The details of the reports are available in different sections and heading.

Part A: Institutional Information

A. Name and Address of the Campus:

Name: TU IOM Biratnagar Nursing Campus

Address: Devkota chowk, Biratnagar-7, Province 1

B. Contact Details

Telephone No: 021442558, 021442282

Email: chief@brnc.tu.edu.np, info@brnc.tu.edu.np

Website: <https://brnc.tu.edu.np>

C. Name of the University to which the campus is affiliated: Tribhuvan University, Nepal

D. Type of Campus

Constituent ☒	Public	Private
Girls	Boys	Co-education ☒
Shift: Morning ☒	Day ☒	Evening ☒
Source of income: Government ☒	Grants ☒	Self-financing

E. Location of the Campus:

Urban ☒	Suburban	Rural
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F. Area Occupied by Campus:

G. Facilities available:

Playground ☒	Transportation ☒	Hostel ☒
Canteen ☒	Power backup ☒	Central library ☒
Departmental library ☒	Science lab ☒	e- lab ☒
Waste management ☒	First Aid ☒	Girls' changing room ☒
Gents Toilet ☒	Ladies Toilet ☒	Staff Toilet ☒
Sick room/ First aid ☒	Seminar halls ☒	Research Management Cell (RMC) Hall ☒

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H. Programs run at the campus

Level	Academic Program	Duration (years)	Affiliation Date	Teaching system (annual/Semester)	Admission Qualification	Number of students
Bachelors	BNS	3	2068/69 B.S.	Annual	PCL Nursing	40
	BSc Nursing	4	2078 B.S.	Annual	Class 12 passed or equivalent	50

I. Departments

Faculty/ Department	Areas of Teaching – Learning activities (Academic + Clinical)
Adult Health Nursing	Medical, Surgical, ICU/CCU, Orthopedics, Oncology, Dialysis, EENT, OT, Research, Management, etc
Child Health Nursing	Pediatrics, NICU, Nutrition, Immunizations, Research, Management, etc
Community Health Nursing	Community diagnosis, field visit, Research, Management, etc
Midwifery Nursing	Midwifery and gynecological nursing, Research, Management, etc
Psychiatric Nursing	Psychiatric posting in hospitals, OPD, DE-addiction, community field

J. Number of Teaching and Non-teaching staff

Teaching Staff

SN	Full Time	Education	NNC number	Designation / Post	Extra Responsibility
1	Sabitra Subedi	Master in Nursing		Lecturer	Campus Chief
2	Yogendra Prasad Mehta	Master in Nursing		Lecturer	Student Welfare Chief
3	Menuka Bhandari	Master in Nursing		Lecturer	
4	Deepika Khadgi	Master in Nursing		Lecturer	Coordinator BSc IVth Year
5	Saraswati Basnet	Master in Nursing		Lecturer	BNS III Coordinator
6	Angira Kumari Chaudhary	Master in Nursing		Lecturer	Coordinator BNS 1 st Year
7	Tulasha Dahal	Master in Nursing		Lecturer	
8	Munawatee Rai	Master in Nursing		Lecturer	
9	Rija Acharya	Master in Nursing		Lecturer	
10	Amrita Dhakal	Master in Nursing		Lecturer	

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11	Punam Kumari Mandal	Master in Public Health		Assistant Professor	RMC coordinator
12	Suvekshya Silwal	Master in Nursing		Assistant Professor	
13	Tanuja Kumari Chaudhary	Master in Nursing		Assistant Professor	
14	Bhumika Rai	Master in Nursing		Assistant Professor	BSc II Year Coordinator
15	Anjali Karna	Master in Nursing		Assistant Professor	BNS II Year Coordinator
16	Sharada Kunwar	Master in Nursing		Assistant Professor	
17	Laxmi Dahal	Master in Nursing		Assistant Professor	
18	Anisha Raut	Master in Nursing		Assistant Professor	BSc.Nsg. 1 st Coordinator
19	Saraswati Neupane	Master in Nursing		Instructor	BSc.Nsg. 3 rd Coordinator
20	Achala Niroula	Bachelor in Nursing		Instructor	
21	Ranjeeta Khanal	Bachelor in Nursing		Instructor	
22	Karishma Khadgi	Bachelor in Nursing		Instructor	
23	Shanti Tandon	Pdeiatric		Teacher	Volunteer

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Non-teaching staff

S.N.	Name	Post	Section/Responsibility
1	Ms. Bandana Dhakal	Head Technical Assist. (Computer)	General Administration
2	Ms Saraswati Kumari Lama	Head Office Assistant	Exam section
3	Mr. Mantu Ku. Mandal	Head Office Assistant	Finance Administration
4	Ms. Rambhi Singh	Library Assistant	Library
5	Mr.Suresh Ku. Kapari	Technical Assist. (Computer)	Academic Administration
6	Ms. Nirmala Adhikai	Office Assistant	Store Section
7	Mr. Shibu Dhami	Technical Assistant	Electronic Section
8	Ms. Mina Wagle	Office Helper	Kitchen
9	Mr. Shovananda Gothiya	Guard	Campus/Hostel
10	Mr. Lakh Bdr. Tamang	Office Helper	Office of Campus Chief
11	Mr. Pamod Kr. Rout	Office Helper	Campus/Hostel
12	Mr. Jhuna Mehattar	Office Helper	Hostel
13	Mr. Krishna Bdr. Wagle	Office Helper	Kitchen
14	Mr.Sandeep Koirala	Driver	Campus Chief
15	Ms. Bhima Magar	Office Helper	Kitchen
16	DipeshPoudel	Office Helper	Kitchen

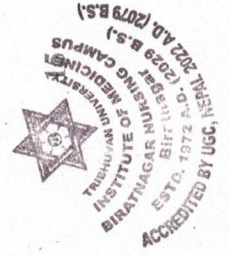
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Part B: Evaluation

Academic Audit Format Evaluation Criteria

A	B	C	D
Excellent	Good	Satisfactory	Needs Improvement

Criterion	Items	Verification Yes / No	Grade	Answer	Remarks
1. Policy & Procedures	Mission, Vision, Goals and Objectives	Yes	A	It has been kept in front of campus chief office in flex and in meeting hall.	
	Strategic Plan / Action Plan	Yes	A	Both are prepared	
	Academic Calendar	Yes	A	Prepared and pasted on the notice board.	
	Calendar of Operation	Yes	A	Prepared and kept on the notice board.	
	By laws	Yes	A	Used as per need	



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Guidelines	Yes	A	IQAC, RMC and Different guideline	
Appointment letters / JD / ToR to individuals and units	Yes	A	Prepared and given to individuals	
Appraisal	Yes	A	Performance appraisal form is prepared and is being assessed periodically	Regular basis
Award/ Reward	Yes	A	Awards is given for ECA to students, topper students, teachers and administrative staffs from this year.	Continue process
Provision for stakeholders' feedbacks	Yes	B	Parents /Stake holders feedback has taken, Meeting and minuting, feedbacks correction	
Students' Involvement in management system and quality assurance	Yes	A	Students are involved in different committees as such Library , sports, hostel, health, student welfare, consumers committee, Students quality circle (SQC), IQAC, Free Student Union(FSU)	
Mechanism to combine teaching and research	Yes	A	Evidence based practice,References authentic data of Annual Report like DoHS,NDHS, CBS, FHD,CHD,UNICEF, WHO etc.	
Innovation for institutional growth	Yes	A	five year strategic plan has developed , budget plan	

2. Curricular Aspects	Use of Lesson Plan / Teaching plan, log book & teaching aids	Yes		A	Both lesson plan and teaching plan in used.
	Use of ICT	Yes		A	Computer, LCD projector, printer, scanner, photocopy, WIFI, etc
	Use of E-materials / Access to Scholarly articles	Yes		B	WHO/HINARI with more than 15 thousand Journals
	Project work / Field Survey / Field Work	Yes		A	All are carried out as per curriculum and reports available.
	Internal assessment – Class Test / Surprise Test/ periodic Test	Yes		A	3 internal assessment before final exam (records are available)
	Student support – remedial coaching / Special Classes	Yes		A	student counseling committee, Library study hours, re-assessment
	Parents meeting – evaluation of student's progress	yes		B	It will be continued as per need.
	Feedback from students	Yes		A	Grievances Redressal zone every month by committee make some necessary decision
	Steps taken on the feedback	Yes		A	Student's feedback is taken and corrected.
	Orientation to the program and evaluation system	Yes		A	Both are taken regularly
					Regular Basis

	Mechanism to obtain feedback from academic peers and employers	Yes	B	Verbally and written practiced, performance appraisal Form	On Regular basis
3. Faculty Profile	Promotion of Civic Responsibility	Yes	A	Designation of curriculum is totally focused on public and patient related activities	
	Efforts for all-round personality development of students	Yes	A	ECA, indoor/outdoor games, speech competition, public speaking exposure/class room teaching /clinical teaching, visit to different public/private organization	
	Research activities completed / on going	Yes	A	Departmental research activities are being completed and few researches are published & few are on going.	
	Participation in Seminars / conferences	Yes	A	Yes, most of the teachers are participated in seminar and conference, some of them have presented in oral and poster presentation as well (NHRC summit), UGC, and M.phil & PHD activities.	



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	Papers / articles / books publication	Yes		A	Articles are published in different authentic Journals, e-journals	
	Consultancy service for Training Program / Workshop / Seminar	Yes		B	For strategic plan, research workshop and others, faculties have provided consultancies in school health program in Province 1 and Metropolitan program (interview)	
	Preparation of E-learning materials / Content	Yes		B	Most of the teachers use E-learning materials (online pedagogies, mail, Microsoft teams, google classroom, HINARI, etc)	
	M.Phil. & Ph. D award	Yes		A	Faculty are involved in M.Phil and PHD programme.	
	National/International Award	Yes		B	Research Grants from NHRC , TU Miniresearch Grant, UGC	
4. Profile of Students	Student Profile Update	Yes		A	In EMIS, students profile has been updated	
	All Students involvement in ECA	Yes		A	All students are involved in ECA	
	Study tour / industrial visits / exhibitions / Training	Yes		A	Observation visit in industries, exhibitions, training, BPKIHS, water plant organization, Exhibition during menstrual hygiene at school; training- Literature review and referencing by NHRC, etc	

	Measurement of Achievements of students	Yes	A	Students reports, development of communication skills, technical skill, best man performance award, etc.	It is continuous process
5. Infrastructure	No. of class rooms and ICT facility in relation to enrolled students	Yes	A	8 classrooms-well-equipped classroom with adequate teaching learning resources (desk bench, LCD projectors, lighting, fan, wall clock)	
	Departmental Library	Yes	B	Departments: Adult health Nursing , Child health, midwifery, community with adequacy of reference materials, and maintenance of departmental register	Updated books & Journals need to add as per availability & need.
	a. Adequacy of reference materials				

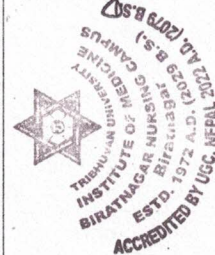
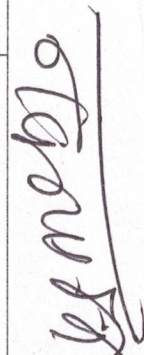


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	b. Automated				B					
	c. Student open access				A					
	d. Reading room				A					
	e. Internet connectivity with good bandwidth				A					
	f. E-library				A					
	g. Departmental library									
	h. Use of library resources by students				A					
	i. Formation and application of library regulation				A					
	No. of computers – for teachers	Yes			A			11 computers and 9 laptops	7 laptops provided to each coordinators' for different years: BNS- 1st, 2nd, 3rd (3), Bsc Nursing 1st year (1) nursing 2nd year and 3rd year & 4 th (2), campus chief-1, laptop-1, RMC coordinator-1, IQAC-1, Desktop -2	Teachers are also used their own laptop.

	No. of computers – for students	Yes		B	Total are functioning 8 computers in computer laboratory	
	Inventory status	Yes		A	Well updated inventory status	
	Separate sick room and First Aid Kit	Yes		A	1 separate room along with first aid kit for sick students which is supervised by Hostel warden and housekeepers	
	Facility of clean and safe drinking water	Yes		A	Clean and safe water supply is provided with RO water plant	
	Canteen facility	Yes		A	Canteen facilities for both teachers and students.	
	Facility of Washrooms	Yes		A	Sufficient number of washrooms.	
	Facility of changing room	Yes		A	available for day scholars (both boys and girls)	
	Separate Counseling room	Yes		A	Counseling room available,	
	Facility of indoor/outdoor games / Playground	Yes		B	Facility of indoor/outdoor games / Playground is available with necessary play materials	

	Laboratories	Yes		B	Well-equipped laboratories for various related subjects	
6. Activities of the departments and faculties	Annual Plan	Yes		A	Annual plan of BNC is made as well as academic plan is made calendar of operation and annual plan of PCL, Bsc& BNS and rotation plan of clinical/community placements are prepared as per required curriculum and circulated to concerned faculties, students and administrative sections.	
	Collaborative activities	Yes		A	Collaboration with different government and non-government organizations	
	Meetings	Yes		A	Regular meeting as per need regarding academic activities (teaching learning, research) maintenance of minutes	
	Guest lectures	Yes		A	as per curriculum requirements guest lectures are invited for certain classes (legal, psychiatry, communicable and non-communicable diseases, etc)	
	Extension Activity	Yes		A	activities are also extended to school, community, ward officers, ministry of social development, etc	

	Job Placement	Yes		A	Teachers are allocated as per their specialised department	
7. Information System	EMIS / Updated Academic Record	Yes		A	EMIS updated through software	
	Analysis of record	Yes		A	Ongoing process	
	Record Keeping system	Yes		A	Continue basis	
	Communication of information to stakeholders and public	Yes		B	Through campus website, Via mail, other social media, local newspapers and notice boards.	
	Publication Unit and Publications	Yes		A	Research Management Cell is formed which is currently working for publication of journals and articles	
8. Alumni, Community engagement	Public information cell and its activities	Yes		B	Public information officer is allocated who provides information on different academic activities of the campus	ongoing
	Formation of Alumni Association	Yes		A		
	Number of Alumni Association Meeting	15			In five years, total 15 meetings conducted.	
	Contribution of Alumni Association in institutional reform	Yes		B		



	Involvement of campus in innovative community service	Yes		B		Planning
	Extension activities in the community	Yes		B		Occasionally
	Provided training	Yes		B	policy procedures	Continuous process



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Audit Report Summary

- The campus has been implemented relevant curricula and courses designed by Tribhuvan University Institute of Medicine in BNS and B.Sc.Nursing level. Course based on need of the individual, community, national and international with well-defined curriculum based on Holistic approach
- The institution shows well written master plan and academic calendar of operation in every level of programs.
- As the total working days show, the campus seems less affected by strikes because most of the students are stayed at hostel and practical area is at walking distance
- The campus offers uninterrupted electricity supply from powerful generator and two phase electricity supply during power cut
- The campus has well prepared academic calendar and run the academic activities accordingly.
- The campus has launched theories courses and to give providir practical knowledge in clinical and community setting.
- Most teachers have access to computers and laptop including internet facility that they can use for planning and teaching and campus has also provided one laptop in each year program coordinator to run the teaching learning program smoothly.
- Reading room and e-library facility have been provided to students and teachers for autonomous learning.
- Teachers have showed active involvement in professional groups/organizations.
- The main library is equipped with requirements such as open access, automation, sections and reading room as well as old collection section.
- The campus has well organized infrastructure for conducting sports events in regular basis.
- Transportation facility has available to all students during field visit.
- The campus has maintained a strong mechanism for providing scholarships to a large number of students by Ministry of Education (75%).

From the observations of various aspects of the campus, the team provides the following recommendations.

- Master level program and courses need to be launched to address the need and demand of new generation and to fullfill the national need.
- Orientation programme about job placement for students after completion of their course will be beneficial in future. It can be done in coordination with different organizations.
- E.Library service can be expand & updated.
- Basic science laboratory need few upgradation.
- Need to depand class-room and play ground for future requirements of the students.
- Plan to stord 50 BNS from this academic year, for that needful resources need to prepare/updated.



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Observations and Recommendations

The campus has maintained a wide coverage of academic programs BNS, Bsc Nursing with full quota.

1. Strengths

Duly formed mission, vision, goals and objectives

Formulated five years strategic plans.

Organizational structure with chain of commands

Functional RMC to combine teaching learning and research activity

Well defined Job description of different bodies.

System of performance appraisal annually

Use of multimedia in teaching learning activity

Conducive environment for teachers and students to conduct research

Well written and well prepared policy of TU

Appointment letters, salary, guidelines, awards rewards all activities are carried out as per policy of TU Central office.

Calendar of operation, final examination schedule, etc all are prepared with well-designed course curriculum of T.U

Involvement of students in different committees like Sports, library, Health team etc

2. Curricular aspects

Strengths

Course based on need of the individual, community, national and international

Well defined curriculum based on Holistic approach

Interdisciplinary approach and integrated

Availability of learning resources

Practical learning through hospital and community posting

Well defined and implemented master plan and rotation plan



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Curriculum fully implemented through field visit, project work, case study, research

Examination according to schedule and mentioned in curriculum.

Well prepared lesson plan and teaching plan with class log book.

Availability of Teaching learning resources like LCD projector, white board, marker, printer, photocopy, scanner, fax, flipchart, laboratory like Skill lab, community and fundamentals labs, basic science labs, anatomy and physiology lab, microbiology lab, teachers room with availability of internet.

Recommendations

Periodic review of curriculum

E-library should updated as per availability.

3. Faculty Profile

Strengths:

Qualified and experienced faculty members are present

Adaptation of various teaching learning methods and media

Most of the teachers are participated in seminar and conference, some of them have presented in oral and poster presentation as well (NHRC summit).

For strategic plan, research workshop and others, faculties have provided consultancies in school health program in Province 1 and metropolitan program (interview)

Recommendations:

Findings of research should be implemented for improvement in teaching and learning.

The institution should periodically continuously organize conferences, workshops and seminars.

Funding for faculty development need to increase as per the need of teachers

4. Profile of Students

Strengths

Students enrolled on merit basis of entrance examination ensures quality intake of students.

Appropriate teacher student ratio.

Continuous supervision and monitoring of progress of students

Transparent evaluation system for students and immediate feedback system.

Attention to weak to needy students and prompt remedial actions.

5. Infrastructures

Strengths

Availability of well furnished class room. Demonstration room, library and play ground.

Availability of a tertiary care Hospital (Koshi Hospital) with different speciality services for student posting.

Availability of well-furnished and well established meeting hall with PowerPoint projector, adequate seating capacity, Printer, Internet, Air condition, etc.

E-laboratory with 50 Mbps internet facilities.

Facilities of internet within the college premises.

Availability of alternative source of electricity i.e. generator.

Peaceful and pleasant environment with regular maintenance of garden.

Recommendations

For M.Sc.Nursing Program, which is planned to start need to prepare infrastructure as per need.

Should have adequate space for play ground

6. Activities of the department and faculties

Strengths

Campus has established four departments e.g, Adult Health Nursing, Community Health nursing, Maternal Health Nursing and Child Health Nursing Departments.

Departmental activities are run according to calendar of operation throughout the year collaborating with different governmental and non-governmental organization.

Regular meetings are held regarding academic activities as per need.

Guest lecturers are invited occasionally for the orientation of new changes in government policies



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Extended activities are regularly conducting

Counseling of outgoing and passed out students regarding announcement of vacancy and provide referees as well.

Recommendations

Department should be approved by TUIOM Dean Office as per recommendation by Campus.

Should have well equipped departmental library

7. Information System

Strengths

Well-equipped Information system.

Functioning E- library system

Actively functioning information unit

Faculty's willingness and acceptance towards information system

Recommendations

Should allocate adequate budget for maintenance of information system

Should upgrade advance technology

Should increase number of skilled human resource to operate information system

Should disseminate academic as well as other information as early as possible.

Signature of Audit and Evaluation Team

1. Professor Dr. Ramsharan Mehta, Co-ordinator
B.P.Koirala Institute of Health Sciences, Dharan

2. Ms. Manju Yadav, Chief Hospital Nursing Administration – Member
Koshi Hospital



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Dr. mehta

Biratnagar Nursing Campus, Biratnagar

S.N.	Name	Qualification	Verified Faculty Position	NNC/Specialist Reg.No.	Date of Appointment	JD/TOR	Experience /clinical /Teaching	Remarks
1	Sabitra Subedi	Master in Nursing	Campus Chief	4795/159	13-08-65	Yes	7/22 Years	
2	Menuka Bhandari	Master in Nursing	Lecturer	2807/84	14-08-72	Yes	12/ 15 Years	
3	Yogendra Pd. Mehata	Master in Nursing	Student welfare Chief	11733/185	25-08-75	Yes	2/25 Years	
4	Saraswati Basnet	Master in Nursing	Lecturer	3094/160	10-11-66	Yes	8/18 Years	
5	Deepika Khadgi	Master in Nursing	Lecturer	8814/150	10-11-66	Yes	1/16 Years	
6	Angira Kumari Chaudhary	Master in Nursing	Lecturer	6158/227	12-04-76	Yes	10/7 Years	
7	Tulasha Dahal	Master in Nursing	Lecturer	3795/395	26-10-65	Yes	3/19 Years	
8	Munawatee Rai	Master in Nursing	Lecturer	13669/161	30-09-74	Yes	3/17 Years	
9	Amrita Dhakal	Master in Nursing	Lecturer	25004/654	14-12-81	Yes	2.5/4.5 Years	
10	Rija Acharya	Master in Nursing	Lecturer	16058/262	14-12-81	Yes	4/11 Years	
11	Punam Kumari Mandal	Master in Public Health	Asst. Prof	4141/992	10-11-66	Yes	3.5/15 Years	
12	Suvekshya Silwal	Master in Nursing	Asst. Prof	14020/344	03-10-67	Yes	17 Years	
13	Bhumika Rai	Master in Nursing	Asst. Prof	3936/1413	15-11-67	Yes	4/18 Years	
14	Tanuja Kumari Chaudhary	Master in Nursing	Asst. Prof	6138/251	02-06-73	Yes	3/15 Years	
15	Anjani Karna	Master in Nursing	Asst. Prof	4064/1412	25-08-75	Yes	6/11 Years	
16	Sharada Kunwar	Master in Nursing	Asst. Prof	32854/1286	20-11-80	Yes	2/4 Years	
17	Laxmi Dahal	Master in Nursing	Asst. Prof	16234/1309	20-11-80	Yes	2/5 Years	
18	Anisha Raut	Master in Nursing	Asst. Prof	28308/658	20-11-80	Yes	1/7 Years	
19	Saraswati Neupane	Master in Nursing	Instructor	9625	30-09-74	Yes	8/15 Years	
20	Achala Niraula	Bachelor in Nursing	Instructor	6068	30-09-74	Yes	7/14 Years	
21	Ranjeeta Khanal	Bachelor in Nursing	Instructor	8419	30-09-74	Yes	2/13 Years	
22	Karishma Khadgi	Bachelor in Nursing	Instructor	7367	30-09-74	Yes	11/8 Years	



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