



**Research Management Cell (RMC)
Maharajgunj Nursing Campus
(MNC) Departmental Research
Support Grants**

**Tribhuvan University,
Institute of
Medicine Maharajgunj
Nursing Campus
Departmental
Research Support
Grant Scheme, 2080**

Tribhuvan University, Institute of Medicine
Maharajgunj Nursing Campus
Departmental Research Support Grant Scheme, 2080

Research Management Cell (RMC) Maharajgunj Nursing Campus (MNC) Departmental
Research Support Grants

RMC, MNC Research grants will be awarded as Departmental Research Support Grants, 2080/81. The contractual agreement for the research project will be for one year.

Aims of the Grants:

- To strengthen research development and innovation, research capabilities of faculties of MNC, linking shreds of evidence generated into nursing education, administration, practice, and research for professional development.
- To promote research culture within interdisciplinary health professionals.

Scope: Considering the different level of program at MNC, research proposals from the faculties of following five departments will be accepted.

1. Women's Health and Development (WHD)
2. Adult Health Nursing
3. Pediatric Nursing
4. Psychiatric Nursing
5. Community Health Nursing

Research Priority:

1. Advanced clinical nursing practice
2. Nursing education
3. Nursing management
4. Health promotion and maintenance
5. Occupational health

Eligibility Criteria and Applications Norms:

1. Fulltime Faculties working at respected departments: Women Health and Development, Adult Health Nursing, Pediatric Nursing, Community Health Nursing, and Psychiatric Nursing of MNC.
2. In the case of the departments with a minimum number of faculties, that is less than 5, a grant proposal can be applied in collaboration with other departments.
3. The Principal Investigator (PI) must have a minimum degree of Master's in Nursing.
4. PI should have at least two original articles publications in a peer reviewed journal as a Principal investigator.
5. Faculties who are engaged on any type of funded research cannot be the (PI).
6. Faculties who have received research grants from RMC, MNC cannot apply for the grant as PI for at least two consecutive years.
7. Applicants who are on study leave/ unpaid leave for more than one month from Tribhuvan University and scholars in higher education cannot be PI.
8. Team members' role has to be declared along with the research proposal (beforehand).

9. PI has the right to decide on the corresponding authorship for the project outcome (article publication).
10. If there is a need for a change in authorship, the decision has to be submitted against RMC, MNC. The final decision on the proposed changes of authorship will be made by RMC executives.
11. In case of dispute, the final decision will be of RMC, MNC.

Process for Departmental Research Grants:

- Each year RMC will make a call for departmental research grants. The faculties will be notified by their official e-mail, web site of MNC, and a hard copy of the notice will be attached in the campus's official notice board. All other electronic means of communication will be considered to disseminate the announcement message.
- Application for the grant has to be submitted to the RMC office MNC within the given deadline. Both electronic and hard copy of the proposal is mandatory, and the e-copy can be submitted to the mail address of RMC: rmcmnc@iom.edu.np .
- The language of the proposal is English.
- A brief curriculum vitae of the PI (publications, work experience, and education qualification) and a recommendation letter from respective departments has to be submitted along with the proposal.

Review process:

- RMC of MNC will review the proposal and verify if the proposal meet the guideline. The submitted proposal will be peer reviewed by an independent panel of RMC.
- After review, applicant will make a presentation of the proposal.
- After presentation, RMC will select the proposal for grant. The information of the award will be made by the notice as of done while proposal call.
- After selection of grants, RMC will publish notice for signing contract paper for specified date and time. If awardee fails to sign the contract agreement without official notification within the given time period, the award will be cancelled.
- First installment of the fund will be released immediately after signing the contract letter and release of second installation will be made after submission of project progress report within 6 months of project, and final payment will be made after submission of the project report.
- If there is valid reason, project extension can be made with the decision by the RMC meeting.

Note: *All related bills of expenditures need to be submitted to MNC, Account office.*

Payment Scheme:

1 st installment after approval of proposal	50%
2 nd installment after submitting progress report	40%
3 rd installment after submitting final report	10%

Brief Guideline for the Departmental Research Proposal

1. Cover Page: Contains name of the Principal Investigator, Phone number, email address

- and the name of team members
2. Declaration letter: made by the PI. e.g. I hereby declare the information I provided is true and original and has not been submitted anywhere for a research grant.
 3. Please attach your proposal with the following components written in APA format within 10 - 15 pages.

Section I:

Research Title

Abstract (within 200 words)

Background of the study (500 words)

Need of the Study

Statement of the Problem

Objectives of the study

General Objective

Specific Objectives

Research questions/Hypothesis

Variables and Operational Definitions

Conceptual Framework

Delimitations

Section II: Review of Literature

Extensive review literature in a pertinent area within 5 to 10 years

Section III: Research Methodology

Research Design

Research Population

Research setting

Study Population

Sampling and Sample size

Research Instrumentation

Ethical Consideration

Data Collection procedure

Plan for Intervention if any

Plan for supervision/field visit

Plan for Data Analysis

Plan for utilization of research findings

References: References should be arranged in APA style.

Section IV: Work Plan; Gantt chart

Section V: Budget Specification of NPR 50,000.00

Section VI: Research instrument

NOTE: Any queries to this departmental faculty support need to be correspondence to RMC, MNC on the following email: rmcmnc@tu.edu.np

Contract for Departmental Research Grant

Research Management Cell, Maharajgunj Nursing Campus

This agreement dated is made between Research Management Cell (RMC), Maharajgunj Nursing Campus (MNC)

AND

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As per the memorandum of understanding (MoU) between RMC, MNC, the faculty grant awardees will be accountable to RMC, MNC for their agreed task per the proposal by(date).

THEREFORE, the two parties agree as follows:

- 1. Scope of Project:** As per the approved proposal attached with this agreement.
- 2. Duration:** The duration of the project will be of one year (.....)
- 3. Consideration and Payments:**

3.1 A total consideration of NPR 50,000.00 (only) would be paid by RMC, MNC for the engagement of the entire duration mentioned above.

3.2 The break-up of this entire amount will be in three installments.

3.3 Disbursement Schedule:

- a. First installment: 50% of the total amount after signing this agreement by two parties.
- b. Second installment: 40% after approval of the first financial report (progress report).
- c. Third installment: 10% at the end of the project with submission of the project product (report with a manuscript/article).

4. Activity Award Term and Conditions:

4.1 change in the commissioned activity: Approval from RMC, MNC must be sought before major changes in the research project.

4.2 Commissioned activity governance: your responsibility is to ensure that the research activities are organized and undertaken by you within the framework of best practice. To ensure that all necessary permissions are obtained before activity begins and there is clarity of role and responsibility among the research team.

4.3 Activity Ethics: you are responsible for ensuring that ethical issues related to your project activity are identified and brought to the attention of the ethical review committee.

Ethical approval of the research activity must be granted before the implementation of the project.

4.4 Termination: Termination right of the award project is reserved to RMC, MNC if the failure in the commissioned activities.

EXECUTED as an agreement

Signature on the behalf of RMC, MNC

Name: Prof. Muna Rana Thapa

Position: Campus Chief, RMC chairperson

Date:

Awardee:

Signature

Name

(Principal Investigator)

Department

Date:/...../.....

To,
The Chairperson
RMC, MNC

Maharajgunj, Kathmandu

**Subject: Recommendation of Faculty for Departmental Research
Grants**

This is to notify that, Professor /Associate Professor/ Lecturer
..... has been recommended as a Principal Investigator for
conducting Departmental Research supported by RMC MNC for this given fiscal
year. And following are attached list of co Investigators

Head of Department
.....

